

BOARD OF EDUCATION – REGULAR MEETING
TOWN OF WEBB UNION FREE SCHOOL DISTRICT
TUESDAY, SEPTEMBER 20, 2016
LIBRARY
6:30 PM

MEMBERS PRESENT: Joseph Phaneuf, George Hildebrant, and Philip Petty
Carter Kelly– Student Representative

ABSENT: Sharon Evans, Anne Garbarino

ALSO PRESENT: Rex Germer, John Swick, Jennifer Dunn and Diane Kull

OTHERS PRESENT: Tim Leach, Erin Burns, Tim Donovan, Jed Kovalovsky, Brad Donovan, Kathy Connell

The meeting was called to order at 6:30 p.m. by President, Joseph Phaneuf.

PUBLIC COMMENTS: Board President Joseph Phaneuf reviewed the proposed Board Goals for 2016-2017 school year.

APPROVAL: On the recommendation of the Board President, on a motion by G. Hildebrant, seconded by P. Petty, the Board voted to approve the Board Goals for the 2016-17 school year.

BOARD GOALS

- I. The Town of Webb UFSD Board of Education supports the ideal of offering educational opportunities to the students of our district and will support the administration and staff in their efforts to identify and develop educational opportunities beyond what is currently offered.
- II. The Town of Webb UFSD Board of Education will encourage and support efforts to increase parental involvement in education and parental accessibility to the school.
- III. The Town of Webb UFSD Board of Education supports and understands the need to provide a balanced educational program and extracurricular activities and will seek information from all constituent groups related to this goal.
- IV. The Town of Webb UFSD Board of Education will identify and develop community resources that can aid the District in long-term planning.

Vote: Yes- 3 No- 0

INTRODUCTION OF NEW STAFF

Mr. Swick introduced new staff members – Jed Kovalovsky – Vocal Music, Tim Donovan – Technology Education & Erin Burns – 4th Grade.

APPROVAL:
MINUTES 9/6/16

On the recommendation of the Board President, on a motion by G. Hildebrant, seconded by P. Petty, the Board voted to approve the minutes of the September 6, 2016 regular meeting.

Vote: Yes- 3 No- 0

APPROVAL:
WARRANTS & CLAIMS

On the recommendation of the Board President, on a motion by G. Hildebrant, seconded by P. Petty, the Board voted to accept warrants and claims:

- #3 Fund A with 60 checks written for a total of \$36,087.45
- #3 Fund C with 10 checks written for a total of \$4,157.74

Vote: Yes- 3 No- 0

APPROVAL:
TREASURER'S REPORT

On the recommendation of the Superintendent, on a motion by P. Petty, seconded by G. Hildebrant, the Board voted to approve the Treasurer's Monthly Report for August 2016 as presented.

Vote: Yes- 3 No- 0

APPOINTMENT:
COACH/INSTRUCTORS

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by P. Petty, the Board voted to approve the following as 2016-2017 winter sport coach/instructors:

Boys Varsity Basketball	Thomas Greco	5 th year - \$5,105
Boys JV Basketball	Andrew Kalil	22 nd year - \$3,712
Boys Modified Basketball	Nate Smith	8 th year - \$2,087
Girls Varsity Volleyball	Jessica Brownsell	8 th year - \$5,105
Girls Modified Volleyball	Kristen Armendola	9 th year - \$2,087

Caitlin Bailey -Volunteer to Assist the Fall Coaches

Kevin Kress, Alicia Burnett, Caitlin Bailey & Phil Huber -Volunteer to Assist the Spring Coaches

Vote: Yes- 3 No- 0

APPROVAL:
SCHOOL VOLUNTEERS

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by P. Petty, the Board voted to appoint the following as 2016-2017 school volunteers:

Holly Armendola, Lisa Bennett, Jennifer Bolton, Luanne Buehler, Erin & Bill Burns, Holly Chiodo, Megan Crimmins, Tracy Deis, Margaret & Bob DiOrio, Jennifer & Tory Dunn, Meaghan Foley, Jarrod Guidry, Ximena Gardner, Ann Greene, Kelly Greene, Amiee Haring, Lori Herron, Andrea Hollister, Jacki Holmes-Hodge, Kendra & Andy Hopsicker, Katie Langworthy, Danicia Nerschook, Jennifer Palermo, Jolene Payne, Kelly Pratt, Amy Rubyor, LeAnna Stanley, Barbara Uzdavinis, Jamie White.

Vote: Yes- 3 No- 0

APPOINTMENT:
SUBSTITUTES

On the recommendation of the Superintendent, on a motion by P. Petty, seconded by G. Hildebrant, the Board voted to appoint the following for the 2016-2017 school year:

Caitlin Bailey as substitute Teacher at the rate of \$80/day

Caitlin Bailey as substitute Teacher Aide at the rate of \$11.00/hour

Vote: Yes- 3 No- 0

APPOINTMENT:
PERMANENT
APPOINTMENT

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by P. Petty, the Board voted to approve the permanent appointment of Michael Gardner as Superintendent of Buildings and Grounds at the current rate of \$48,806, effective September 21, 2016.

Vote: Yes –3 No – 0

APPROVAL:
INCREASE IN HOURS
MOLLY BABCOCK

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by P. Petty, the Board voted to approve the increase in work hours of Molly Babcock, part-time teacher aide from 5 hours per day to 5.5 hours per day, effective September 15, 2016.

Vote: Yes - 3 No – 0

DECLARE SURPLUS:

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by P. Petty, the Board voted to approve and declare the following items as surplus:

<u>Equip. Type</u>	<u>Model</u>	<u>SN</u>	<u>TOW Tag</u>
network router	Gilat-43403	001675261U	na
network switch	AT-FS708	005281382B	na
power supply	71700	311491	na
monitors	1909wf	CN0W160G7287293E2Y2I	na
monitors	1909wf	CN0W160G7287293E2Y9I	na
monitors	1909wf	MX0C20X17426203IIFFS	na
monitors	1909wf	CN0W160G7287293E2YAI	na
monitors	1708	CN0KU7897161876GC965	na
monitors	la2006	3CQ1100GJ2	Na

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monitors	1702pf	MX08G1524760529ID0J0	na
monitors	780	FGVZ31240347U	na
monitors	1708	CN0DC3237161868EBG7V	na
monitors	1708	CN0DY8407426183J1WKL	na
monitors	1704	CN0Y42997161861LALQV	na
monitors	1909wf	CN0UW0426418083B2AYH	na
monitors	1909wf	CN0W160G7287293E4J4I	na
monitors	1909wf	MX0C20X17426203IIFUS	na
monitors	1909wf	CN0W160G7287293E4JUI	na
monitors	1909wf	CN0W160G7287293E4JYI	na
monitors	1909wf	CN0W160G7287293E2W9I	na
monitors	1909wf	CN0W160G7287293E2Y6I	na
monitors	1909wf	CN0W160G7287293E2Y4I	na
monitors	1909wf	CN0W160G7287293E4JJI	na
monitors	1909wf	CN0W160G7287293E2YJI	na
monitors	1909wf	MX0C20X17426203IIF4S	na
monitors	1909wf	CN0W160G7287293E4KLI	na
monitors	1909wf	MX0C20X17426203IIFWS	na
printer	8500a	CN157BQ28C05HG	na
printer	k550	MY72R710QJV3	na
printer	8200	r33031	1
printer	4200	CNDXC67901	298
printer	4250	CNDXC13298	323
printer	r340	GXWK071808	1122
printer	2500	CNGHC31147	44
printer	3400	jc68-00646a	na
printer	Q7812A	CND1C00954	575
printer	q50401a	CNDXB17486	392
printer	Q7812A	CND1F45250	581
printer	n2125	cgfd654232	80
printer	4100n	USJNK26923	302
scanner	fcisd-0608	CN971A60GY052R	na
network switch	4900sx	7LJV45E7740	na
ups	PS5782	9635ALCPS578200545	na
ups	PS5782	9542ALCPS577800016	574
projector	xd206u	1008417	468
projector	xd206u	1008441	462
projector	xd206u	1025402	WJJ002522
projector	xd206u	1008094	474
projector	xd206u	1013501	475
projector	xd206u	1008412	478
projector	xd206u	10079641	469
projector	xd206u	1008440	471
projector	xd206u	1025405	WJJ002517

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projector	xd206u	1008096	470
projector	xd206u	1004743	465
projector	xd206u	1008420	873
projector	xd206u	1007836	481
projector	xd206u	1026805	WJJ002621
projector	xd206u	1004737	477
projector	rp10	AFLN22800424	na
projector	ex100u	6620	WJJ002637
projector	ex100u	6710	374
projector	xd205r	1846	T 31054
projector	xd205r	6715136	WJJ002537
projector	xd206u	1008408	476
laptop	1001px	A4OAAS359904	na
laptop	tp0027b	1S062223ULR7HWZA	WJJ002106
laptop	tp0027b	1S062223ULR7HXBB	WJJ002176
laptop	tp0027b	na	WJJ002356
laptop	tp0027b	na	WJJ002482
laptop	tp0027b	na	WJJ002377
laptop	tp0027b	1S062223ULR7HXDV	WJJ002138
laptop	tp0027b	1S062223ULR7HXEF	WJJ002127
laptop	tp0027b	1S062223ULR7HWZX	WJJ002125
laptop	tp0027b	1S062223ULR7HXEL	WJJ002110
laptop	tp0027b	1S062223ULR7HXCW	WJJ002200
laptop	tp0027b	1S062223ULR7HXAW	WJJ002161
laptop	tp0027b	na	WJJ002383
laptop	tp0027b	na	WJJ002134
laptop	tp0027b	na	WJJ002430
laptop	tp0027b	na	WJJ002470
laptop	tp0027b	1S062223ULR7HWXP	WJJ002120
Wireless AP	3CRWE915075	9U6QA8N568C48	na
Wireless AP	3CRWE915075	9U6QA8N568BE8	na
Wireless AP	3CRWE915075	9U6QA8N568E58	na
Wireless AP	3CRWE915075	9U6QA8N568978	na
Wireless AP	3CRWE915075	9U6QA8N5689A8	na
Wireless AP	3CRWE915075	9U02G027605689	na
Wireless AP	3CRWE915075	9U6QA8N568EB8	na
Wireless AP	3CRWE915075	9U6QA8N569078	na
Wireless AP	3CRWE915075	9U6QA8N569278	na
Wireless AP	3CRWE915075	9U6QA8N5687C8	na
Wireless AP	3CRWE915075	9U6QA8N568598	na
Wireless AP	3CRWE915075	9U6QA8N568D08	na
Wireless AP	3CRWE915075	9U6QA8N568388	na
Wireless AP	3CRWE915075	9U6QA8N568CD8	na
Wireless AP	3CRWE915075	9U6QA8N568F58	na
Wireless AP	3CRWE915075	9U6QA8N569148	na

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Wireless AP	3CRWE915075	9U6QA8N5682F8	na
Wireless AP	3CRWE915075	9U6QA8N568EE8	na
laptop	1001px	A4OAAS359834	WJJ002715
laptop	1001px	A4OAAS359716	WJJ002714
laptop	1001px	na	na
laptop	1001px	A4OAAS359856	na
laptop	1001px	A4OAAS359726	WJJ002733
laptop	1001px	A4OAAS359755	WJJ002706
laptop	1001px	A4OAAS359864	WJJ002720
laptop	1001px	A4OAAS361335	na
laptop	1001px	A4OAAS359730	na
laptop	1001px	A4OAAS359851	WJJ002712
laptop	1001px	A4OAAS359942	926
laptop	1001px	A4OAAS359610	919
laptop	1001px	A4OAAS361792	812
laptop	1001px	A4OAAS359801	WJJ002718
laptop	1001px	A4OAAS359747	WJJ002719
laptop	1001px	A4OAAS359956	na
laptop	1001px	A4OAAS359967	WJJ002721
laptop	1001px	A4OAAS359612	WJJ002709
laptop	1001px	A4OAAS361375	na
laptop	1001px	A4OAAS359721	na
laptop	1001px	A4OAAS359906	924
laptop	1001px	A4OAAS359761	918
laptop	1001px	A4OAAS359965	na
laptop	1001px	A4OAAS359857	917
laptop	1001px	A4OAAS359598	WJJ002707
laptop	1001px	A4OAAS359961	920
laptop	1001px	A4OAAS359775	na
laptop	1001px	A4OAAS359821	921
laptop	1001px	A4OAAS359970	na
laptop	1001px	A4OAAS359707	na
laptop	1001px	A4OAAS359861	WJJ002713
laptop	1001px	A4OAAS361046	na
laptop	1001px	A4OAAS361771	na
laptop	1001px	A4OAAS361479	na
fax machine	pro 580	KKM007668	na
doc camera	p0d3	38743 7030	480
DL Equip.	ss-2100-16	3960005	na
DL Equip.	na	49249	na
DL Equip.	ap800	9718 0601 20033	na
DL Equip.	scm810	971053839	na
DL Equip.	a-903mk2	73413327	na
DL Equip.	3c16950	7ZLV4821D78	na
DL Equip.	mds-2000-00	6.2625E+13	na

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DL Equip.	acs-2000-p1a	6.26231E+13	1117
DL Equip.	gpt-2015-g1a	6.26247E+13	1118
DL Equip.	sv0-1430	15642	na
DL Equip.	sv0-1450	46472	na
DL Equip.	vsx 7000	820449005F71AL	na
DL Equip.	vsx 7000 ntsc	8204510565BFAK	na
Slates	cte-650	8DP002709	na
Slates	cte-650	8CP002611	na
Slates	cte-650	8CP002612	na
Slates	cte-650	8CP002616	na
Slates	cte-650	8DP002667	na
Slates	cte-650	8DP002656	na
Slates	cte-650	8DP002657	na
Slates	cte-650	8CP002606	na
Slates	cte-650	8CP002614	na
Slates	cte-650	8DP002666	na
laptop	d610	CN0W09401296144P3080	1248
laptop	d630	BFS4RH1	na
laptop	pp011	BDL3Y11	na
laptop	pn-8510mds	j76523308	na
laptop	2730p	2CE92378ZF	1307
laptop	wm3b2200bg	LXT870E032532008A1KS00	409
laptop	d630	D46CCD1	487
laptop	d610	3S3RZ41	411
doc camera	hv-5100xg	562872	330
doc camera	hv-5100xg	55287	371
doc camera	hv-5100xg	562870	375
doc camera	hv-5100xg	562873	327
doc camera	hv-5100xg	552671	1287
doc camera	hv-5100xg	52840	325
scanner	4850	CN599TA0XX04BT	WJJ002553
scanner	4850	CN59ATA0DH04BT	na
scanner	1260	EHQV013031	WJJ002647
scanner	4070	FRTYNH6654	na
phone	1120e	NNTMDF04CLCL	na
phone	1120e	NNTMDF04EWGE	na
phone	1120e	NNTMDF04EWF2	na
phone	1120e	NNTMDF04EWEY	na
phone	1120e	NNTMDF04EWF7	na
phone	1120e	NNTMDF049N25	na
phone	1120e	NNTMDF04EW7D	na

APPOINTMENT: On the recommendation of the Superintendent, on a motion by P. Petty, seconded
HOMEROOM (HOMEBASE) by G. Hildebrant, the Board voted to approve the revised list of 2016-2017 Homeroom (Homebase) Teachers, as per current TOWTA Memo of Agreement 2016-2017).

K-12 Homeroom (HOMEBASE) TEACHERS

Grade 6	Anne Phinney	\$41.67
	Timothy Leach	\$41.67
Grade 7	Mary Starring	\$41.67
	Jessica Brownsell	\$41.67
Grade 8	Megan Pfeifer	\$41.67
	Karen Beck	\$41.67
	Timothy Donovan	\$41.67
Grade 9	Tanner Russell	\$41.67
	Diane Amos	\$41.67
	Josef Kovalovsky	\$41.67
Grade 10	Nathan Smith	\$41.67
	Elizabeth Orsino	\$41.67
	Brad Donovan	\$41.67
Grade 11	Mark Johnston	\$41.67
	Andrew Huntress	\$41.67
	Danielle Harmer	\$41.67
Grade 12	Todd Megan	\$41.67
	G. Michael Cunningham	\$41.67
	Jed Kinney	\$41.67
Sp. Ed Students	Patricia Gardner	\$41.67
	Tracy Deis	\$41.67

Vote: Yes - 3 No – 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by P. Petty, seconded
DIBELS COORDINATOR by G. Hildebrant, the Board voted to approve the appointment of Deborah Langworthy as DIBELS Data Coordinator at the rate of \$200 per day for the 2016-2017 school year.

Vote: Yes - 3 No – 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by P. Petty, seconded
DRAM A PRODUCTION by G. Hildebrant, the Board voted to approve the appointment of Josef Kovalovsky as Drama Production Advisor at the 1st year rate of the current Extra Duty Pay schedule \$1,160 for the 2016-2017 school year.

Vote: Yes -3 No – 0

APPROVAL: On the recommendation of the Board President, on a motion by G. Hildebrant, seconded
CORRECTIVE ACTION by P. Petty, the Board voted to approve the following resolution:
PLAN The Board of Education of the Town of Webb UFSD hereby approves, as required, the Corrective Action Plan signed by Board of Education past President Kathleen A. Nahor on June 24, 2016 and submitted to the Office of the State Comptroller.

Vote: Yes -3 No – 0

PRINCIPAL'S REPORT: John Swick, Principal reviewed the following:

- We had 14/22 students pass August Regents exams or improve their grade.
- We had four (4) students attend summer school and all passed their regents exam.
- Our first couple weeks of school have gone smoothly with the help of all faculty and staff.
- We are offering team teaching in 7th and 8th grade this year in the humanities block.
- Homebase is now taking place in small groups of 6-9 students with a teacher so that teachers can form a close relationship, check on grades, or bring students together for a large group class meeting.
- All students in grades 6-12 have chromebooks to take home with them. Fifth graders have a set of chromebooks available to them in their classroom for daily use.
- Principal Swick met with each grade 6-12 for a 15 minute assembly to review rules and expectations for a great year.
- Our 11th/12th grades hike took place today to Wakely Mountain, our 7th/8th grades hike took place, Friday, 9/16 to Black Bear Mountain, and our 9th/10th grades hike is set to take place Thursday, 9/29 to Stillwater Mountain and Bald Mountain.

- Open House took place on Thursday, 9/15, from 6:30-7:30 pm with games and a Cupcake Walk provided in the cafeteria by the Key Club. PTC provided the refreshments for the evening.
- The Town of Webb Master Plan Storyboards were displayed in the library for grades 3-12 to view and leave comments on in their social studies classes.
- Bus drills took place for grades K-12 on Tuesday, 9/13.
- Mrs. Griffin and Mr. Swick held an ice cream social for all new students to the district during Friday's (elementary) and Monday's (middle school) lunch.

SUPERINTENDENT'S REPORT: Rex Germer, Superintendent reviewed with the Board of Education:

- There have been some very productive conversations with Robert Moore regarding shared services and personnel. With the blessing of both the Town Board and the Board of Education we are actively working to identify and address the nuances of a shared personnel agreement in the future. The town is currently advertising to fill its vacant Recreation Director position to ensure continuation of programs and oversight while we work toward a shared agreement. Many other items have also been discussed and are on the radar for clarification of how we have handled North Street and other items where no formal agreements have previously existed.
- The revisions of the Master Plan for the Town of Webb was again outlined during a community meeting after our students had a chance to see and react to the story boards created as part of the process. Many of the school related items on the presented powerpoint were things that we have already identified. Some of those things have already turned into active conversation as we look to improve our community through shared vision and goals.
- The Neighborhood Center is finalizing hours and will be completing the training for the Mental Health Professional that will be manning the satellite clinic within the school soon. We don't currently have a date that operations will start and services initiated for clients but we are hoping this will be occurring at the beginning of October. This has been a long time coming and we are very excited to have this as a new service locally. Students and community members will be able to access this service. If the need dictates an expansion of the initial plan of 10 office hours per week we have been assured that this will be made possible to help our community receive the mental health counseling services it needs. We will make an announcement as soon as we have a start date and can point you in the right direction to schedule appointments.
- The Operations, Management and Transportation Committee met this past week. We have a great deal of information to sort through with the intention of creating a prioritized repair and upgrade list that will initiate more formal conversations about a capital project to meet the needs of the school and community for many years to come. With current conversations happening between the school district and the town there are other ideas that are quickly being brought forward. The Master Plan completion and approval by the town will further position us to actively seek other monies/grants to help realize what is starting to be formulated on paper currently. This committee has some immediate and "emergency" projects it must tackle including the courtyard drainage issue and the water heater failures that have recently occurred. The intent is for the committee to come up with an initial scope of work along with a longer range plan for future improvements and repairs that will ultimately include stakeholder input within the planning process.
- The Governor put through new requirements for all schools in the state to have their water tested for lead by September 30, 2016. We had BOCES come in this past Saturday to accomplish this task and meet this new requirement. The cost associated with this new mandate is not known and was not budgeted but is necessary as another measure to ensure the safety of our students and all those that work in and use our facilities. It is unknown when the lab will furnish us with results especially with the short timeline for testing to be completed at all schools now.

EXECUTIVE SESSION: Motion made by G. Hildebrant, seconded by P. Petty, to enter into executive session at 7:02 p.m. to discuss potential future contracts.

Vote: Yes -3 No – 0

Potential future contracts were discussed, no action was taken.

REGULAR SESSION: Motion made by G. Hildebrant, seconded by P. Petty, to return to regular session at 7:18 p.m.

Vote: Yes - 3 No – 0

ADJOURNMENT: Motion made by G. Hildebrant, seconded by P. Petty, to adjourn the meeting at 7:18 p.m.

Vote: Yes - 4 No – 0