

BOARD OF EDUCATION – REGULAR MEETING  
TOWN OF WEBB UNION FREE SCHOOL DISTRICT  
TUESDAY, SEPTEMBER 2, 2014  
LIBRARY  
6:30 PM

MEMBERS PRESENT: Kathy Nahor, George Hildebrant, Sharon Evans, Joseph Phaneuf and Anne Garbarino  
ALSO PRESENT: Rex Germer, John Swick, Jennifer Dunn and Diane Kull  
OTHERS PRESENT: Michael Cunningham, Tracy Deis

The meeting was called to order at 6:30 p.m. by President, Kathy Nahor.

PUBLIC COMMENTS: Kathy Nahor acknowledged receipt of information regarding an upcoming workshop.

INTRODUCTION OF NEW STAFF Mr. Swick introduced a new staff member – Tracy Deis – Resource Room Teacher.

ANNUAL REVIEW: The members in attendance reviewed the following:

- Board Goals 2014-2015
- Annual Review of Annual Professional Performance Review (APPR)
- Board Policy 505 - Code of Conduct
- Board Policy 701 - Purchasing
- Board Policy 702 – District Investments

APPROVAL: On the recommendation of the Board President, on a motion by J. Phaneuf, seconded by A. Garbarino, the Board voted to approve the minutes of the August 12, 2014 regular meeting.

Vote: Yes- 5 No- 0

APPROVAL: On the recommendation of the Board President, on a motion by S. Evans, seconded by J. Phaneuf the Board voted to accept warrants and claims:

WARRANTS & CLAIMS

- #2 Fund A with 53 checks written for a total of \$140,942.79
- #2 Fund C with 3 checks written for a total of \$3,425.79
- #2 Fund TA with 22 checks written for a total of \$120,192.22
- #4 Fund TA with 1 check written for a total of \$27,593.68

Vote: Yes- 5 No- 0

APPROVAL: On the recommendation of the Board President, on a motion by J. Phaneuf, seconded by S. Evans, the Board voted to approve the Treasurer’s Monthly Report for July 2014 as presented.

TREASURER’S REPORT

Vote: Yes- 5 No- 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by J. Phaneuf, seconded by S. Evans, the Board voted to approve the probationary appointment September 2, 2014:

TEACHER ASSISTANT

- (a) Name of appointee: Chelsea Hanford
- (b) Area: Teacher Assistant
- (c) Certification status: Pending – Teacher Assistant Certification
- (d) Compensation and benefits: 2BA \$20,876 to be prorated at .71 % of the Instructional Staff Pay Schedule 2013-2014

Vote: Yes- 5 No- 0

APPROVAL:  
BOARD GOALS

On the recommendation of the Superintendent, on a motion by J. Phaneuf, seconded by A. Garbarino, the Board voted to approve the Board Goals for the 2014-15 school year.

- I. The Town of Webb UFSD Board of Education supports the ideal of offering substantial educational opportunities to the students of our district and will support the administration and staff in their efforts to identify and develop educational opportunities beyond what is currently offered, especially efforts to create alternatives to study hall.
- II. The Town of Webb UFSD Board of Education will encourage and support efforts to increase parental involvement in education and parental accessibility to the school.
- III. The Town of Webb UFSD Board of Education will review a comprehensive report on current scheduling, staffing, and opportunities available to students before beginning the budget process.

Vote: Yes – 5 No – 0

APPROVAL:  
503.11 - BOARD  
POLICY

On the recommendation of the Superintendent, on a motion by J. Phaneuf, seconded by A. Garbarino, the Board voted to approve the revised Board Policy: 503.11- Parents' Bill of Rights for Data Privacy and Security.

Vote: Yes- 5 No- 0

APPOINTMENT:  
SUBSTITUTES

On the recommendation of the Superintendent, on a motion by S. Evans, seconded by A. Garbarino, the Board voted to appoint the following for the 2014-2015 school year:  
Annette Scheidelman as Substitute Teacher at the rate of \$70/day  
Lorraine Fay as Substitute Teacher at the rate of \$80/day  
Annette Scheidelman as Substitute Teacher Aide at the rate of \$9.75/hour  
Lorraine Fay as substitute Teacher Aide at the rate of \$9.75/hour  
Bailey Dillon as substitute Cleaner at the rate of \$9.00/hour

Vote: Yes - 5 No – 0

APPROVAL:  
VOLUNTEER TO ASSIST

On the recommendation of the Superintendent, on a motion by S. Evans, seconded by J. Phaneuf, the Board voted to appoint the Trevor Tormey as volunteer to assist the Varsity Soccer Coach for the 2014-2015 school year.

Vote: Yes- 5 No- 0

APPROVAL:  
AMENDMENT TO THE  
SUPERINTENDENT'S  
CONTRACT

On the recommendation of the Board President, on a motion by J. Phaneuf, seconded by A. Garbarino, the Board voted to approve the Amendment to the Superintendent's contract:

1. The Superintendent's term of employment shall be for three (3) years commencing on July 1, 2014 and terminating on June 30, 2017, unless further extended or sooner terminated as hereinafter provided.
2. Article 7. Section (a) is hereby revised to increase the Superintendent's base salary for the period July 1, 2014 through June 30, 2015 by 2.5% to set the Superintendent's annual salary for such period at \$117,875.
3. Except as modified herein, all other terms and conditions of employment as set forth in the Employment Agreement shall remain in full force and effect.

Vote: Yes- 5 No- 0

DECLARE SURPLUS:  
ITEMS

On the recommendation of the Superintendent, on a motion by S. Evans, seconded by J. Phaneuf, the Board voted to approve and declare the following list of items as surplus:

- 1 Singer Sewing Machine – serial # F8221093 – Parts obsolete
- 15 textbooks “Child Development: Parenting & Teaching” South-Western Publishing Co., copyright 1986 ISBN – 538-32200-4
- 20 textbooks “Creative Living” Glencoe, copyright 1994 ISBN – 02-675646-3
- 13 textbooks “Skills for Wellness” Prentice Hall, copyright 1994 ISBN – 0-13-424920-8
- 1 Foldable partition wall approximate dimensions 18'h-36'w
- 1 Compost Tumbler approximately 55-60 gal.

Vote: Yes - 5 No – 0

APPROVAL:  
BID - SURPLUS ITEMS

On the recommendation of the Superintendent, on a motion by J. Phaneuf, seconded by A. Garbarino, the Board voted to forgo the bid of \$50 as submitted by Otter Lake Fire Department and to donate two lots of surplus folding chairs, due to their not for profit status.

Vote: Yes - 5 No – 0

PRINCIPAL'S REPORT: John Swick, Principal reviewed the following:

- 10 out of 10 TOW students improved their Regents score to passing when taken in August.
- The Superintendent’s Conference Day went well with many activities taking place. The bulk of the training was familiarizing teachers with Google Docs and the new Chromebooks that students will be using. Katie Regan joined us from the RIC today to help train faculty. Tim Leach, Megan Pfiefer, and Kirsten Down also led different sessions today.
- I would like to welcome Tracy Deis to our team here at the Town of Webb UFSD as our new resource room teacher.
- I would also like to welcome Chelsea Hanford as a new Teacher Assistant who will be running our Mandatory After School Study Hall Program.
- Robert Fountain will be an administrative intern with both the building and district level for the school year as he completes his Masters in Educational Leadership at St. Lawrence University.
- Anne Bertram joined the faculty today as she will be on staff with us through the STLE3 grant. Anne will be a huge asset as we look at data and drive instruction from it.
- Computers will be handed out to students in grades 6-12 this week when they bring back their technology agreements with parent signatures. Students in grades 8-12 will be able to bring these computers home each night once these papers are signed.

SUPERINTENDENT'S REPORTS: Rex Germer, Superintendent reviewed with the Board of Education:

- Committee Meeting Schedule for the 2014-2015 School Year.
- Attendance- We are opening tomorrow with 279 students which is 8 more than we started with last year. We know some of these students are only here temporarily but we anticipated a drop in enrollment the last two years which have not become reality.
- Robert Fountain will be acting as an administrative intern this year. John is introducing him as an assistant principal for purposes of understanding his role this year. We met with his advisor from St. Lawrence last week to lay out the plan and associated expectations for completion this year.
- The building has undergone some transformation this year. Some is very visible and some is more structural in nature. I will be glad to show you around or I could prepare a picture show of sorts if you would prefer that for next meeting.
- BOCES started a new grant writing service last year. We were part of it by default. Ultimately several million dollars have been awarded to the BOCES consortium. As a direct result we will have Anne Bertram (Moore) here available to work with teachers and explore our data, assessments and curriculum 2 days per week from one of the grants. We will also be using the grants to explore virtual AP curriculum building and sharing as well as curriculum and assessment standards and alignment.

- John and I met with a gentleman who is interested in connecting us with international students. He did this as part of his career at St. Rose and has students at the HS and younger grades looking to obtain an educational experience in the States. We spoke with an administrator in Newcomb who has been taking international students not through an exchange for many years. Step one in allowing us to be able to do this would cause us to expend some monies to obtain Federal clearance to allow F visas in our school. In an effort to expose our community and students to this
- opportunity in cultural enrichment I would like to begin the process of getting the school certified for this now for potential international student inclusion next school year.
- 3-8 scores as well as teacher growth scores have been released to schools. Teachers have received their ratings in accordance with the law and our local APPR. There is a great deal of data to be scoured through that was only received within the last week to ten days and is at best overwhelming while trying to get a new school year up and running. We will share more detailed information after we get a chance to dig through it and do some meaningful comparisons.
- Thank you to the entire staff that worked hard all summer to make the school what it is today. We look forward to a great 2014-15 school year. We will be welcoming the students back to school in the morning and the school will return to the active, student filled environment it is meant to be.

BOARD CONCERNS:

K. Nahor expressed thanks from Board members to all staff at Town of Webb UFSD and to have a wonderful school year.

CLERK PRO TEMP:

Motion to appoint R. Germer as Clerk Pro Temp made by S. Evans, seconded by J. Phaneuf.

Vote: Yes –5 No – 0

EXECUTIVE SESSION:

Motion made by J. Phaneuf, seconded by A. Garbarino, to enter into executive session at 7:14 p.m. to discuss litigation related to the former Superintendent; the employment history of a particular teacher; collective negotiations related to the TOWTA Contract and the associated agreements and 3 Memo of Understanding people.

Vote: Yes -5 No – 0

Litigation related to a former Superintendent; the employment history of a particular teacher; collective negotiations related to the TOWTA Contract and the associated agreements and 3 Memo of Understanding people were discussed, no action was taken.

REGULAR SESSION:

Motion made by J. Phaneuf, seconded by A. Garbarino, to return to regular session at 7:37 p.m.

Vote: Yes - 5 No – 0

ADJOURNMENT:

Motion made by G. Hildebrant, seconded by A. Garbarino, to adjourn the meeting at 7:38 p.m.

Vote: Yes - 5 No – 0

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Clerk Pro Temp

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District Clerk