

BOARD OF EDUCATION – REGULAR MEETING
TOWN OF WEBB UNION FREE SCHOOL DISTRICT
TUESDAY, AUGUST 13, 2013
LIBRARY
6:30 PM

The Board of Education meeting was called to order immediately after the Public Hearing concluded regarding the revised Code of Conduct held at 6:20 pm by President, Kathy Nahor.

MEMBERS PRESENT: Kathy Nahor, George Hildebrant, Sharon Evans, Joseph Phaneuf and Maryellen Denio

ALSO PRESENT: Rex Germer, John Swick, Jennifer Dunn and Diane Kull

OTHERS PRESENT: Casey Hamlin

The meeting was called to order at 6:55 p.m. by President, Kathy Nahor.

PUBLIC COMMENTS: Kathy Nahor expressed condolences to Mike Gardner on the loss of his brother and Diane Gage's loss of her sister-in-law. Also congratulations to John and Danielle Swick on the birth of Garrett Michael Swick. Congratulations also to Emily Herrmann, our new music teacher, on her wedding last week. In addition Ms. Nahor acknowledged receipt of letters of resignation that would be voted on during the meeting.

APPROVAL: On the recommendation of the Board President, on a motion by G. Hildebrant, seconded by J. Phaneuf, the Board voted to approve the minutes of the July 2, 2013 reorganizational meeting.

Vote: Yes- 5 No- 0

APPROVAL: On the recommendation of the Board President, on a motion by G. Hildebrant, seconded by S. Evans the Board voted to accept warrants and claims:
WARRANTS & CLAIMS 2012-2013

- # 25 Fund A with 37 checks written for a total of \$39,996.69
- # 1 Fund A with 80 checks written for a total of \$336,273.17
- # 4 Fund A with 1 check written for a total of \$17,773.00
- #1 Fund C with 2 checks written for a total of \$3042.12
- #1 Fund F with 1 check written for a total of \$4,547.21
- #1 Fund TA with 22 checks written for a total of \$73,925.96
- #3 Fund TA with 1 check written for a total of \$53,246.16

Vote: Yes- 5 No- 0

APPROVAL: On the recommendation of the Board President, on a motion by S. Evans, seconded by M. Denio, the Board voted to approve the Treasurer's Monthly Report for June 2013 as presented.

TREASURER'S REPORT

Vote: Yes- 5 No- 0

APPROVAL: On the recommendation of the Committee on Special Education, on a motion by S. Evans, seconded by M. Denio, the Board voted to approve the authorization of funds to implement the special education programs and services consistent with such recommendations, as needed.

CSE RECOMMENDATION

Vote: Yes - 5 No - 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by M. Denio, seconded by J. Phaneuf, the Board voted to approve the appointment of Sharon Finkle-Kleps as Tax Collector from approximately August 14 - November 15, 2013 at the rate of \$15/hour as noted in the Memorandum of Understanding.

TAX COLLECTOR

Vote: Yes - 5 No - 0

APPOINTMENT:
2013-14 DEPUTY TAX
COLLECTORS

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by J. Phaneuf, the Board voted to approve the following Community Bank, N.A. employees as Deputy Tax Collectors for the 2013-2014 school year:

Linda Rodriguez	Joanne Widman
Sarah Morin	Barbara Criss
Carol Bowee	Leslie Beauchamp
Barbara Bologna	Hugh Fox

Vote: Yes - 5 No - 0

APPOINTMENT:
EXTRA DUTY ADVISORS

On the recommendation of the Superintendent, on a motion by J. Phaneuf, seconded by M. Denio, the board approved the following list of Homeroom, Class and Club Advisors for 2013-2014, as per contracted salary:

K-12 HOMEROOM TEACHERS

Hannah Payne	- Kindergarten	\$125
Karen Mitchell	- 1st Grade	\$125
Madeline Fenton	- 2nd Grade	\$125
Gayle Ritz	- 3rd Grade	\$125
Diane Gaige	- 4th Grade	\$125
Anne Phinney	- 5th Grade	\$125
Phil Petty	- 6th Grade	\$125
Mary Starring	- 7th Grade	\$125
Nathan Smith	- 8th Grade	\$125
Diane Amos	- 9 th Grade	\$125
Kathy Connell	- 10 th Grade	\$125
Dave Leach	- 11 th Grade	\$125
Mike Cunningham	- 12 th Grade	\$125
Mary Starring	- 7 th Grade	\$163
Nathan Smith	- 8th Grade	\$211
Diane Amos	- 9 th Grade	\$341
TBA	- 10th Grade	\$495
TBA	- 11th Grade	\$341
Mike Cunningham	- 12th Grade	\$341

GRADE /ADVISORS

CLUB ADVISORS YEARS SERVED

4	Robert Fountain	- Art Club	\$540
3	Kandis Griffin	- National Honor Society	\$440
1	Emily Herrmann	- Stage Band	\$1759
2	Jed Kinney	- Student Council	\$1759
11	Anne Phinney.	- Student Council Soc. Comm.	\$569
19	David Leach	- Varsity Club	\$769
4	Brad Donovan	- Yearbook	\$1977
11	Brad Donovan	- Central Treasurer	\$1009
7	Diane Amos	- Key Club	\$1796
Top	Valerie Gaudin	- Drama Production	\$1689

Vote: Yes- 5 No- 0

APPROVAL:
2013-2014 TAX ROLLS
AUTHORIZE TAX LEVY

On the recommendation of the Board President, on a motion made by G. Hildebrant, seconded by J. Phaneuf, the Board voted to approve the resolution to confirm tax rolls and authorize tax levy.

RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the **2013-2014** school year a sum not to exceed **\$5,488,711** with an additional **\$140,075** for the library levy; THEREFORE BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns	Tax Rate per Thousand
Webb	\$1,696,378,434	100%	4,984,792.44 (School)	2.938491 (School)
			127,214.71 (Library)	.074992 (Library)
			5,112,007.15 (Total)	3.013483 (Total)
Forestport	\$ 145,767,063	85%	503,918.56 (School)	3.457013 (School)
			12,860.29 (Library)	.088225 (Library)
			516,778.85 (Total)	3.545238 (Total)
TOTALS	\$1,842,145,497	XXX	\$5,628,786.00	XXX

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin **September 3, 2013** and end **November 1, 2013** giving the tax warrant an effective period of **60** days at the expiration of which time the tax collector shall make an accounting in writing to the board; AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows: 1st month free period, 2nd month interest of 2 percent added.

MOTION CONCERNING TAX WARRANT

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of the Town of Webb Union Free School District in the Town of Webb, Herkimer County and Town of Forestport, Oneida County, in the State of New York.

You are hereby commanded:

To give notice and start collection on **September 3, 2013** in accordance with the provisions of Section 1322 of the Real Property Tax Law. To give notice that tax collection will end on **November 1, 2013**. To collect taxes in the total sum of **\$5,628,786** in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education according to provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three per cent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.

To issue receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Vote: Yes- 5 No- 0

APPROVAL:
REVISED BOARD
POLICY 505

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by J. Phaneuf, the Board voted to approve the revised Board Policy: Code of Conduct 505 with the discussed changes.

Vote: Yes- 5 No- 0

APPROVAL:
REVISED BOARD
POLICY 504.2

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by M. Denio, the Board voted to approve the revised Board Policy: Interscholastic Athletic Code 504.2.

Vote: Yes- 5 No- 0

APPROVAL:
REVISED BOARD
POLICY 102.101

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by J. Phaneuf, the Board voted to approve the revised Board Policy: Building Use 102.101.

Vote: Yes- 5 No- 0

APPROVAL:
ADMINISTRATIVE
PROCEDURES

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by M. Denio, the Board voted to approve the revised Administrative Procedures:

- 5308.00 - Transportation Supervisor
- 5308.03.1 – Building Maintenance Worker
- 5308.04.1 – Secretary to the Superintendent
- 5308.04.2 – Pupil Services Assistant
- 5308.06 – Cook Manager
- 5308.07 – District Treasurer Appointed with Business Official Duties
- 5308.07.1 - Account Clerk/Typist
- 5308.15 – Tax Collector

Vote: Yes- 5 No- 0

APPROVAL:
2013-2014 MENTORS

On the recommendation of the Superintendent, on a motion by J. Phaneuf, seconded by M. Denio, the Board voted to approve the following as mentors for the 2013-2014 school year:

- Gayle Ritz as mentor to Hannah Payne at the rate of \$500
- Valerie Gaudin as mentor to Emily Herrmann at the rate of \$500

Vote: Yes - 5 No – 0

APPOINTMENT:
AFTER SCHOOL
INSTRUCTOR

On the recommendation of the Superintendent, on a motion by P. Josephson, seconded by G. Hildebrant, the Board voted to approve the appointment of Elizabeth Noonan as the After School Program Instructor at the rate of \$25/hour for the 2013-14 school year.

Vote: Yes - 5 No – 0

APPROVAL:
DISTRICT COMMITTEES

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by J. Phaneuf, the Board votes to appoint Board Members to the following District Committees:

- | | |
|--|------------------------------|
| Liaison - | J. Phaneuf and M. Denio |
| Course Credit - | K. Nahor and S. Evans |
| Sick Bank | K. Nahor and M. Denio |
| Operations & Maintenance/Transportation -
Jeff-Lewis School Boards Assoc. | J. Phaneuf and G. Hildebrant |
| Executive Committee Member -
Jeff-Lewis School Boards Assoc. | K. Nahor |
| Executive Committee Alt. Member -
Legislative Liaison | J. Phaneuf
S. Evans |
| Audit - | M. Denio and S. Evans |

Vote: Yes – 5 No – 0

ACCEPTANCE:
RESIGNATION

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by J. Phaneuf, the Board voted to accept the resignation of Jennifer Parzych, Spanish teacher, effective August 1, 2013.

Vote: Yes - 5 No – 0

APPOINTMENT:
COACHES

On the recommendation of the Superintendent, on a motion by M. Denio, seconded by J. Phaneuf, the Board voted to approve Jason Perkins as the 2013-2014 Boys Modified soccer coach at the rate of 1st year \$1759.

Vote: Yes - 5 No – 0

APPROVAL:
STILLWATER (RUDOLPH)
TRANSPORTATION

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by J. Phaneuf, the board approved a contract for the Stillwater transportation run to Big Moose Station with Jackie Rudolph for the 2013-2014 school year in the amount of \$30.72 per trip at a maximum of two trips per day be approved.

Vote: Yes - 5 No – 0

APPROVAL:
SURPLUS BIDS

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by S. Evans, the Board voted to accept the surplus bids as follows:

1998 Chevrolet 3500 pickup truck - \$2,511 from David Iacovino, Old Forge
B & D Re-Facer – \$275 from Evan Nahor, Old Forge
Dynare Arc Welder - \$100, Lot 1 \$22, Lot 2 \$22, Lot 3 \$22, Lot 5 \$22 & Lot 6 \$22 - Dale Heroux, Old Forge
4 Cooper Tires - \$200 Robert Roach, Eagle Bay

Vote: Yes - 5 No – 0

ACCEPTANCE:
RESIGNATION

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by M. Denio, the Board voted to accept the resignation of Richard Kipp as Part-Time Summer Cleaner and Part-Time Cleaner effective July 5, 2013.

Vote: Yes - 5 No – 0

APPOINTMENT:
BAILEY DILLON-SUMMER
CLEANER POSITION

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by J. Phaneuf, the Board voted to approve the appointment of Bailey Dillon as a 40 hours per week (5 days x 8 hours) day summer cleaner at the rate of \$9.00 per hour, effective July 8-September 3, 2013.

Vote: Yes - 5 No – 0

ACCEPTANCE:
RESIGNATION

On the recommendation of the Superintendent, on a motion by J. Phaneuf, seconded by S. Evans, the Board voted to accept the resignation of Joanna Cloherty, Spanish teacher, with regret, effective August 9, 2013.

Vote: Yes - 5 No – 0

ACCEPTANCE:
RESIGNATION

On the recommendation of the Superintendent, on a motion by J. Phaneuf, seconded by G. Hildebrant, the Board voted to accept the resignation of Sheila White, Teacher Aide, with regret, effective August 13, 2013.

Vote: Yes - 5 No – 0

PRINCIPAL'S REPORT:

John Swick, Principal reviewed the following:

- Mr. Swick reviewed the 2012-2013 Discipline Referral Report.
- Reminded everyone of the summer reading challenge for grades K-5.
- Hannah Payne (Kindergarten) and Emily Herrmann (Instrumental Music) will join our faculty for the upcoming 2013-2014 school year. Ms. Payne comes to us from the Long Lake district where she worked as a Teaching Assistant last year. Ms. Herrmann comes to us from the University of Texas El Paso where she did her Masters work as a Brass Specialist for Eldorado High School.
- Four teachers are attending the Effective Teaching Strategies I in Watertown during the month of August.
- Teachscape is an online observations tool which will be used to evaluate teachers during the 2013-2014 school year.

SUPERINTENDENT'S REPORTS: Rex Germer, Superintendent reviewed with the Board of Education:

- Summer Projects:
 - **Paving** was completed for the track practice area and will be completed on the bus circle soon. The bus circle was added due to the pricing we obtained on the other planned work. Severe deterioration of the joints in that area were noted and rather than patch where the new entry side walk was done it made sense to grade and pave the whole area.
 - **Concrete** work was done to redo sidewalks at three entry points to the school including the main entrance, the business office side entrance and a new widened rear entry for the gym lobby.
 - **Landscaping** has been completed to coincide with the new entry to the gym lobby. Pruning and maintenance has also happened on our existing plantings. Tree pruning has also occurred along the fence line of the school field. This tree work was contracted a year ago to be completed.
 - **Gym Floors** were completed and look great.
 - **Technology Building** has been a long project that has been ongoing for weeks. Many years and layers of paint have been removed from floors with new epoxy being applied. The interior will be completely repainted by the time we reopen.

- **Fitness Center** has been partially moved. Some work will proceed after the architect secures the bid including the new entry doors. The rubberized floor also has yet to arrive and be installed.
- **Masonry** Lupini began work in the courtyard where we were having the water intrusion issues into the aux gym. The wall above the old windows was found to be in desperate shape with many bricks falling out of the bowed wall when they started working. We have called in the Architect and will be looking for a repair that will be appropriate to the needs while remaining financially responsible.
- We are currently advertising to replace the ELA position vacated by the resignation as it was originally configured as a tenure track English position with Educational Technology teaching duties at both the elementary and middle levels.
- Met with Ted Reihle and Jason Perkins regarding summer recreation program and year around offerings and the associated budget. Expressed that the District needed to be part of the planning process for budgetary purposes.
- I had a meeting with Assemblywoman Addie Russell with the administrative team from 1000 Islands Central School. We met to discuss funding, APPR, Common Core and unfunded mandates as well as school funding. She does not represent us directly but it was a good conversation as both of us are in the same type of situation in most cases except the APPR. Their schools approved plan put most teachers in the highly effective range while our locally developed and approved plan put most teachers in the developing range. We used it as a discussion point to express our further frustration with the implemented system and the lack of consistent controls and outcomes.
- Our APPR plan remains open for material change for the 2012-13 school year. I have spent weeks working with State Ed trying to get the newly negotiated changes put in place. Our plan as initially written relied on the ability of the district to maintain or improve our performance averages in the 3-8 State Assessments and in 5 State Regents exams in order for our teachers to achieve the points necessary for an effective rating. The scoring mechanisms and assessment changes have rendered the concept of meeting our historical averages impossible and would thus inappropriately severely impact our teacher scores and ultimately remove any possibility of a highly effective rating and make an effective score very hard to achieve. I created and recreated documents and submitted supporting information and data in an effort to get the changes made. The State on Friday announced the pending development of methodology to help reduce the impact on those districts using comparative averages for score determination. I am hoping to have approval soon.
- 3-8 Assessment scores in ELA and Math have been released. The state acknowledged the new testing and benchmarks and has stated that the state averages will show a 30% drop in proficiency ratings. Our performance as represented by the scores received is troublesome at best and seems almost like a slap in the face for all the extra efforts the teachers and the principal put in this year. Our students were tested on new content that our teachers weren't fully aware of because the state failed to get information out by the timelines they promised but yet our teacher's and principal will be rated on the proficiency of our students on these assessments. State Ed. is stressing that these scores indicate a "new baseline" and are not a decrease in performance but are a better, more accurate tool for educators, students, and parents to address the rigorous demands of the 21st Century.
- Thank you to Jenn Parzych for her work last year and to Joanna Cloherty for her last three years of work. They both will be missed greatly but we wish them well with their new employment. Thank you also to Sheila White for her many years of service.
- There will be a change in BOCES Alternative Education Program location from Glenfield to Lowville. The transportation will be provided through a BOCES agreement without cost to us. Two students will be impacted.
- The BOCES survey will be posted on our website.
- With the loss of Jennifer Parzych we have put the online platform choice on hold as she was to be our trainer.

CLERK PRO TEMP:

Motion to appoint R. Germer as Clerk Pro Temp made by G. Hildebrant, seconded by M. Denio.

Vote: Yes –5 No – 0

EXECUTIVE SESSION: Motion made by S. Evans, seconded by J. Phaneuf, to enter into executive session at 8:24 p.m. to discuss potential litigation related to a former Superintendent; collective negotiations related to the TOWTA Contract; 9 employment histories, and a memo of understanding person; and the educational program of two particular identified students with disabilities.

Vote: Yes -5 No – 0

Potential litigation related to a former Superintendent; collective negotiations related to the TOWTA Contract; 9 employment histories, and a memo of understanding person; and the educational program of two particular identified students with disabilities.

REGULAR SESSION: Motion made by G. Hildebrant, seconded by J. Phaneuf, to return to regular session at 9:06 p.m.

Vote: Yes - 5 No – 0

ADJOURNMENT: Motion made by G. Hildebrant, seconded by M. Denio, to adjourn the meeting at 9:07 p.m.

Vote: Yes - 5 No – 0

Clerk Pro Temp

District Clerk