

BOARD OF EDUCATION – REGULAR MEETING
TOWN OF WEBB UNION FREE SCHOOL DISTRICT
TUESDAY, AUGUST 12, 2014
LIBRARY 6:30 PM

The Board of Education meeting was called to order immediately after the Public Hearing concluded regarding the current Code of Conduct held at 6:30 pm by President, Kathy Nahor. Mr. Swick, Principal reported that no changes were made to the Code of Conduct for the 2014-2015 school year.

MEMBERS PRESENT: Kathy Nahor, George Hildebrant, Sharon Evans, Joseph Phaneuf and Anne Garbarino

ALSO PRESENT: Rex Germer, John Swick, Jennifer Dunn and Diane Kull

OTHERS PRESENT: Casey Hamlin, Daniel Stefanko

The meeting was called to order at 6:35 p.m. by President, Kathy Nahor.

PUBLIC COMMENTS: Kathy Nahor acknowledged receipt of a flyer promoting a Leadership in Education conference, the magnetic school calendar is new item this school year and the summary of the Employee Assistance Program use for 2013-2014 was reviewed.

Jennifer Dunn, District Treasurer presented information to the Board regarding Tax Levy. The Board of Education members discussed Board Goals for the 2014-2015 school year.

APPROVAL: On the recommendation of the Board President, on a motion by G. Hildebrant, seconded by J. Phaneuf, the Board voted to approve the minutes of the June 30, 2014 and the July 1, 2014 reorganizational meeting.

Vote: Yes- 5 No- 0

APPROVAL: On the recommendation of the Board President, on a motion by S. Evans, seconded by G. Hildebrant, the Board voted to accept warrants and claims:

WARRANTS & CLAIMS

2013-2014

- # 25 Fund A with 34 checks written for a total of \$24,507.77
- #23 Fund C with 1 check written for a total of \$56.28
- #10 Fund F with 4 checks written for a total of \$4,238.27

2014-2015

- # 1Fund A with 80 checks written for a total of \$276,489.16
- # Bus Fund A with 1 check written for a total of \$103,966.84
- #1 Fund C with 2 checks written for a total of \$1,613.66
- #1 Fund TA with 17 checks written for a total of \$91,139.95
- #3 Fund TA with 1 check written for a total of \$27,593.68

Vote: Yes- 5 No- 0

APPROVAL: On the recommendation of the Board President, on a motion by G. Hildebrant, seconded by J. Phaneuf, the Board voted to approve the Treasurer's Monthly Report for June 2014 as presented.

TREASURER'S REPORT

Vote: Yes- 5 No- 0

APPROVAL: On the recommendation of the Committee on Special Education, on a motion by G. Hildebrant, seconded by A. Garbarino, the Board voted to approve the authorization of funds to implement the special education programs and services consistent with such recommendations, as needed.

CSE RECOMMENDATION

Vote: Yes - 5 No - 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by J. Phaneuf, seconded by A. Garbarino, the Board voted to approve the appointment of Sharon Finkle-Kleps as Tax Collector from approximately August 25 - November 14, 2014 at the rate of \$15/hour as noted in the Memorandum of Understanding.

TAX COLLECTOR

Vote: Yes - 5 No - 0

APPOINTMENT:
2014-15 DEPUTY TAX
COLLECTORS

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by J. Phaneuf, the Board voted to approve the following Community Bank, N.A. employees as Deputy Tax Collectors for the 2014-2015 school year:

Linda Rodriguez Barbara Criss
Sarah Morin Leslie Beauchamp
April Deis Katlyn Payne
Barbara Bologna

Vote: Yes - 5 No – 0

APPOINTMENT:
EXTRA DUTY ADVISORS

On the recommendation of the Superintendent, on a motion by J. Phaneuf, seconded by A. Garbarino, the board approved the following list of Homeroom, Class and Club Advisors for 2014-2015, as per contracted salary:

K-12 HOMEROOM TEACHERS

Hannah Payne	- Kindergarten	\$125
Karen Mitchell	- 1st Grade	\$125
Madeline Fenton	- 2nd Grade	\$125
Gayle Ritz	- 3rd Grade	\$125
Diane Gaige	- 4th Grade	\$125
Anne Phinney	- 5th Grade	\$125
Philip Petty	- 6th Grade	\$125
Mary Starring	- 7th Grade	\$125
Megan Pfeifer	- 8th Grade	\$125
Diane Amos	- 9 th Grade	\$125
Tracy Down	- 10 th Grade	\$125
Dave Leach	- 11 th Grade	\$125
G. Michael Cunningham	- 12 th Grade	\$125

GRADE /ADVISORS

Mary Starring	- 7 th Grade	\$163
Hannah Payne	- 8th Grade	\$211
Diane Amos	- 9 th Grade	\$341
TBA	- 10th Grade	\$495
Madeline Fenton	- 11th Grade	\$341
G. Michael Cunningham	- 12th Grade	\$341

CLUB ADVISORS YEARS SERVED

2	Danielle Harmer	Science Club	\$275
2	Andrew Huntress	Science Club	\$275
5	Robert Fountain	Art Club	\$550
2	Karen Morosko	Travel Club	\$550
4	Kandis Griffin	National Honor Society	\$440
2	Emily Herrmann	Stage Band	\$1759
3	Jed Kinney	Student Council	\$1977
12	Anne Phinney	Student Council Soc. Comm.	\$569
20	David Leach	Varsity Club	\$769
5	Brad Donovan	Yearbook	\$2,177
12	Brad Donovan	Central Treasurer	\$1009
8	Diane Amos	Key Club	\$1796
Top	Valerie Gaudin	Drama Production	\$1689

Vote: Yes- 5 No- 0

APPROVAL:
2014-2015 TAX ROLLS
AUTHORIZE TAX LEVY

On the recommendation of the Board President, on a motion made by J. Phaneuf, seconded by A. Garbarino, the Board voted to approve the resolution to confirm tax rolls and authorize tax levy.

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the **2014-2015** school year a sum not to exceed **\$5,600,000** with an additional **\$140,075** for the library levy; THEREFORE BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns	Tax Rate per Thousand
Webb	\$1,698,983,533	100%	5,086,928.00 (School)	2.994101 (School)
			127,241.33 (Library)	.074892 (Library)
			5,214,169.33 (Total)	3.068993 (Total)
Forestport	\$ 145,653,470	85%	513,072.00 (School)	3.522553 (School)
			12,833.67 (Library)	.088111 (Library)
			525,905.67 (Total)	3.610664 (Total)
TOTALS	\$1,844,637,003	XXX	\$5,740,075	XXX

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin **September 2, 2014** and end **October 31, 2014** giving the tax warrant an effective period of **60** days at the expiration of which time the tax collector shall make an accounting in writing to the board; AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows: 1st month free period, 2nd month interest of 2 percent added.

MOTION CONCERNING TAX WARRANT

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of the Town of Webb Union Free School District in the Town of Webb, Herkimer County and Town of Forestport, Oneida County, in the State of New York.

You are hereby commanded:

To give notice and start collection on **September 2, 2014** in accordance with the provisions of Section 1322 of the Real Property Tax Law. To give notice that tax collection will end on **October 31, 2014**. To collect taxes in the total sum of **\$5,740,075** in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education according to provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three per cent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.

To issue receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Vote: Yes- 5 No- 0

APPROVAL:
CREDIT CARD PAYMENTS

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by A. Garbarino, the Board voted to approve the following resolution:

Resolved: Upon the recommendation of the Superintendent, and in accordance with NY General Municipal Law §5-b, the Board hereby finds that it is in the public interest to authorize the District's business office and District Treasurer to accept payment of penalties, rents, rates, taxes, fees, charges, revenue, financial obligations or other amounts, including penalties, special assessments or interest via online credit card payments accessible through the District's website, with the understanding that other forms of payment remain acceptable.

Vote: Yes- 5 No- 0

APPROVAL:
DISTRICT COMMITTEE

On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by J. Phaneuf, the Board votes to appoint the following Board Members to a District Committee: Liaison - J. Phaneuf and S. Evans

Vote: Yes – 5 No – 0

ACCEPTANCE:
RESIGNATION

On the recommendation of the Superintendent, on a motion by J. Phaneuf, seconded by A. Garbarino, the Board voted to accept the resignation of Amanda Williams, Teacher Assistant, effective August 30, 2014.

Vote: Yes - 5 No – 0

APPOINTMENT:
SUBSTITUTES

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by A. Garbarino, the Board voted to approve the appointment of the following as substitutes for the 2014-2015 school year:

J. Patrick Kinney as substitute teacher - \$80/day

Teri Perl as Substitute Teacher at the rate of \$70/day, Substitute Teacher Aide at the rate of \$9.75/hour and Substitute Cafeteria Worker at the rate of \$9.00/hour.

Vote: Yes – 5 No – 0

DECLARE SURPLUS:
SURPLUS ITEMS

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by S. Evans, the Board voted to approve and declare the attached list of items as surplus.

Vote: Yes - 5 No – 0

APPROVAL:
USE OF SCHOOL BUS

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by A. Garbarino, the Board voted to approve the request from Central Adirondack Kiwanis Club for the use of buses and drivers:

- One Square Mile of Hope – September 13, 2014. Two (2) Drivers and buses to transport to and from launch sites.

The Central Adirondack Kiwanis Club bearing all related costs and upon provision of a certificate of insurance naming the school district as an additional insured and pending driver availability.

Vote: Yes - 5 No – 0

APPOINTMENT:
AV COORDINATOR

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by A. Garbarino, the Board voted to approve the appointment of Kirsten Down as AV Coordinator for the 2014-2015 school year at the rate of \$850.

Vote: Yes - 5 No – 0

APPROVAL:
1st Reading BOARD
POLICY 503.11

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by J. Phaneuf, the Board voted to approve the 1st reading of Board Policy: 503.11- Parents' Bill of Rights for Data Privacy and Security.

Vote: Yes- 5 No- 0

APPROVAL:
2014-15 K-6
INSTRUCTIONAL
CONTRACT – INLET

On the recommendation of the Superintendent, on a motion by S. Evans, seconded by A. Garbarino, the Board voted to approve the 2014-2015 K-6 Instructional Contract with Inlet Common School for the per pupil tuition charge of \$15,000.

Vote: Yes - 5 No – 0

PRINCIPAL'S REPORT:

John Swick, Principal reviewed the following:

- There were eleven (11) students who participated in elementary summer school for the four weeks of July with Madeline Fenton and Gayle Ritz as their teachers.
- Student Sport Physicals went smoothly last week.
- Varsity and Junior Varsity Fall sports will begin practicing on Monday, August 18th.
- We have twelve (12) students taking regents exams on Wednesday, August 13 and Thursday August 14 to either improve their grade or achieve a passing score. Several are from out of the area.
- The master schedule for the upcoming year is complete and will be mailed to faculty and staff.
- The Family Information packets will be mailed to parents/guardians next week.

SUPERINTENDENT'S REPORTS: Rex Germer, Superintendent reviewed with the Board of Education:

- The architect has been in and given us a preliminary work up on the roof over the science wing. The firm that was involved in the design and construction of that section of the building does not exist anymore. The architect is recommending a restructuring of the current roof along with replacement of the roofing. The current structure has a wall protruding several feet into the roof aligning with the angular wall protruding from the building where the large stairs are. This does nothing more (from what he currently knows) than create a snow and rain catch area which leads to increased loads and wear on the roof surface. I believe this component needs to be separated from the scope of our larger project (currently in conceptual plans of scope) and done as a separate item as the roof has been repaired several times already.
 - Projected cost without wall restructuring is \$197,000
 - Projected cost with wall removal and restructuring is \$226,500
 - A taxpayer vote on the project is anticipated after initial engineering is complete with an anticipated spring/summer completion of the roof replacement
- Many projects have been completed and many more are still yet to be completed this summer. We have had a number of outside contractors in due to the scope of work we have undertaken and the building needs. I will plan on touring the building with the BOE at our next meeting September 2nd. The masonry repairs on the post office side of the building were much more extensive and expensive than originally anticipated but we did get the base of that side of the building completed. Senator Farley has been contacted regarding potential grant monies for repairs needed to the front of the building including the pillars.
- The State, in response to parent and school concerns, has released 50% of the questions on the 3-8 Assessments and has also given the District access to raw data showing how students answered questions on the assessments. The data piece alone is daunting as it gives no indication of what the actual scoring will look like when all is said and done. Teacher scores are not in nor is there formal guidance in respect to the reforms that were put in place at the end of the school year which keeps student scores off of student records and creates a safety net for teachers previously reported at the lower two levels of the mandated evaluation rankings.
- We are looking forward to the beginning of another school year in few weeks. Our teachers have already begun to trickle in and our 12 month employees continue to work hard to gear up for the new year and finish all of our regular summer maintenance and projects.
- We have decided monthly school newsletters will not be mailed to families starting this year. Previously the school newsletter has been mailed home to parents and was available in a digital format on our website for families and the community to access. The newsletter will take on a new format with articles/updates available digitally.
- We received a letter from Senator Farley with information regarding receipt of a \$5,000 Bullet Aid Grant and we thank him for his help and consideration.
- Our BOCES created a consortium to enable a better approach for grant writing and acquisition. Currently the Town of Webb will be receiving the benefits associated with several million dollars of grants awarded to the consortium which will lead to curriculum development, data review and testing validity review. The monies will also bring in a BOCES support person to help our teacher a couple of days a week with items related to the reform agenda.
- We have been contacted by a Foreign Exchange student that is looking for a host family. If a host is found the company who has advertised locally would also need a local coordinator.
- Town of Webb buses were provided to aid in transporting rescue teams to and from the missing person search area in Woodgate. Our bus drivers donated 61 hours of volunteer time to drive the buses. We thank them and all involved for their continued commitment to our community.

BOARD CONCERNS:

S. Evans commented on all the projects completed over the summer and keep up the good work.

K. Nahor wished everyone well for the 2014-2015 school year.

CLERK PRO TEMP:

Motion to appoint R. Germer as Clerk Pro Temp made by G. Hildebrant, seconded by J. Phaneuf.

Vote: Yes –5 No – 0

EXECUTIVE SESSION: Motion made by G. Hildebrant, seconded by J. Phaneuf, to enter into executive session at 8:22 p.m. to discuss litigation related to a former Superintendent; the employment history of a particular teacher; collective negotiations related to the TOWTA Contract and the Superintendent’s Contract.

Vote: Yes -5 No – 0

Litigation related to a former Superintendent; the employment history of a particular teacher; collective negotiations related to the TOWTA Contract and the Superintendent’s Contract were discussed, no action was taken.

REGULAR SESSION: Motion made by G. Hildebrant, seconded by A. Garbarino, to return to regular session at 9:09 p.m.

Vote: Yes - 5 No – 0

ADJOURNMENT: Motion made by G. Hildebrant, seconded by J. Phaneuf, to adjourn the meeting at 9:10 p.m.

Vote: Yes - 5 No – 0

Clerk Pro Temp

District Clerk