

**BOARD OF EDUCATION - REORGANIZATIONAL MEETING AGENDA
TOWN OF WEBB UNION FREE SCHOOL DISTRICT
WEDNESDAY, JULY 05, 2017
6:30 PM - HIGH SCHOOL LIBRARY**

MEMBERS PRESENT: Joseph Phaneuf, George Hildebrant, Sharon Evans, Anne Garbarino and Philip Petty
Ryan Johnston– Student Representative

ALSO PRESENT: Rex Germer, John Swick, Jennifer Dunn and Diane Kull

OTHERS PRESENT: Loretta Gaffney, Madeline Fenton, Hannah Schoen, Tanner Russell, Jamie Russell

CALL TO ORDER: The meeting is called to order at 6:30 p.m. by Diane Kull, District Clerk.

District Clerk Administered the Oath of Allegiance for the May 16, 2017 Elected Board Members – Sharon Evans & Joseph Phaneuf

NOMINATION/VOTE: Joseph Phaneuf was nominated as Board of Education President. On a motion by P. Petty,
BOARD PRESIDENT: seconded by G. Hildebrant, the Board voted to approve the appointment of Joseph Phaneuf
as Board of Education President. Vote: Yes – 4 No – 0

NOMINATION/VOTE: Anne Garbarino was nominated as Board of Education Vice-President. On a motion
BOARD VICE-PRESIDENT: by G. Hildebrant, seconded by S. Evans, the Board voted to approve the appointment of
Anne Garbarino as Board of Education Vice-President. Vote: Yes – 4 No – 0

Clerk to Administer the Oath of Allegiance for President Joseph Phaneuf and Vice-President, Anne Garbarino

SPECIAL TOPICS: HCCC Pathway Program discussion – John Swick

Board Policy 504.2 – Interscholastic Athletic Code discussion - Joseph Phaneuf.
Community members and the Athletic Director discussed with the Board the proposed
changes to the Interscholastic Athletic Code. After discussion it was decided to have the
proposed revised policy on the website for review and comments. The Board will decide
at the next meeting what changes should be implemented to the policy so that it is ready for
the 2017 -2018 sports season.

Anne Garbarino entered 7:10 pm

APPOINTMENT: On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded
District Treasurer by A. Garbarino, the Board voted to approve the appointment of Jennifer Dunn as District
Treasurer for the 2017-2018 school year. Vote: Yes – 5 No – 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded
Deputy Treasurer by S. Evans, the Board voted to approve the appointment of Jessica Pashley as Deputy
Treasurer for the 2017-2018 school year. Vote: Yes – 5 No – 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded
District Clerk by P. Petty, the Board voted to approve the appointment of Diane Kull as District Clerk
for the 2017-2018 school year. Vote: Yes – 5 No – 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded
District Tax Collector by A. Garbarino, the Board voted to approve the appointment of Jessica Pashley as District
Tax Collector for the 2017-2018 school year. Vote: Yes – 5 No – 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded
District Tax Collection by A. Garbarino, the Board voted to approve the appointment of Community Bank, NA,
Agent - Community Bank Old Forge as District Tax Collection Agent for the 2017-2018 school year.
Vote: Yes – 5 No – 0

APPROVAL: On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded
Admin.Tax Processing Fee by S. Evans, the Board voted to approve the agreement between Community Bank, NA,
Old Forge and the Town of Webb UFSD for Administrative Tax Processing Services at a
cost of \$.050 per bill for the 2017-2018 school year.

Vote: Yes – 5 No – 0

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APPOINTMENT: On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by Ferrara Fiorenza PC S. Evans, the Board voted to approve the appointment of Ferrara Fiorenza PC as Special Attorney for Education Matters at the rate of \$205/hour for the 2017-2018 school year.
Special Attorney/Education Matters Vote: Yes – 5 No – 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by P. Petty, seconded by S. Evans, the Board voted to approve the appointment of Loretta Gaffney as Census Enumerator for the 2017-2018 school year.
Census Enumerator Vote: Yes – 5 No – 0

APPOINTMENT: On the recommendation of the Board President, on a motion by S. Evans, seconded by P. Petty, the Board voted to approve the appointment of Rex Germer, Superintendent as Chief Emergency Officer for the 2017-2018 school year. Vote: Yes – 5 No – 0
Chief Emergency Officer

APPOINTMENT: On the recommendation of the Board President, on a motion by A. Garbarino, seconded by P. Petty, the Board voted to approve the appointment of Rex Germer, Superintendent as Purchasing Agent-Board of Education for the 2017-2018 school year.
Purchasing Agent Board of Education Vote: Yes – 5 No – 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by S. Evans, seconded by P. Petty, the Board voted to approve the appointment of John Swick, K-12 Building Principal as Assistant Purchasing Agent-Board of Education for the 2017-2018 school year.
Assistant Purchasing Agent Vote: Yes – 5 No – 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by S. Evans, seconded by A. Garbarino, the Board voted to approve the appointment of Jennifer Dunn, Central Treasurer as Signature on Extra Classroom Activity Account Checks for the 2017-2018 school year.
Signature on Extra Classroom Activity Account Vote: Yes – 5 No – 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by S. Evans, seconded by P. Petty, the Board voted to approve the appointment of John Swick, K-12 Building Principal as Deputy Treasurer as Signature on Extra Classroom Activity Account Checks (In absence of Central Treasurer) for the 2017-2018 school year.
Deputy Treasurer Extra Classroom Activity Account Vote: Yes – 5 No – 0

APPOINTMENT: On the recommendation of the Board President, on a motion by P. Petty, seconded by A. Garbarino, the Board voted to approve the appointment of Rex Germer, Superintendent for Certification of Payrolls for the 2017-2018 school year. Vote: Yes – 5 No – 0
Certification of Payrolls

APPOINTMENTS: On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by P. Petty, the Board voted to approve the appointment of the following for the 2017-2018 school year:

John Swick, K-12 Building Principal - Attendance Officer
Community Bank, NA; Adirondack Bank - Official Bank Depositories
The Adirondack Express and Adirondack Weekly- Designated Newspapers
AHERA (Asbestos Hazard Emergency Response Act) Designee - Michael Gardner
Rex Germer, Superintendent - Records Retention and Disposition Officer, Designated Educational Official, Title IX Compliance Officer (sex discrimination), Title VI Coordinator (race, color, national origin discrimination), ADA Compliance Officer
Vote: Yes – 5 No – 0

APPROVAL: On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by S. Evans, the Board voted to approve the appointment Robert Stackel, Stackel and Navarra, CPA as Independent Auditor for the 2017-2018 school year at a rate of \$10,225 for the 2017-2018 school year.

Vote: Yes – 5 No – 0

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APPOINTMENT: On the recommendation of the Superintendent, on a motion by S. Evans, seconded by A. Garbarino, the Board voted to approve the Regular Monthly Board of Education Meetings to be generally held on the first & third Tuesday of each month at 6:30 p.m. in the School Library for the 2017-2018 school year. Vote: Yes – 5 No – 0
Regular Board Meetings

ESTABLISH: On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by S. Evans, the Board voted to establish a Petty Cash account in the Business Office for \$100.00. Vote: Yes – 5 No – 0
Petty Cash account- Business Office

APPROVAL: On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by P. Petty, the Board voted to approve the Bond with Utica Mutual Insurance Co. (Insurance Carrier) for the 2017-2018 school year:
Bond for District Bond for District Treasurer (\$1,400,000.00);
Bond for Deputy Treasurer (\$1,000,000.00);
Bond for District Tax Collector (\$1,000,000.00);
Bond for Central Treasurer (\$1,000,000);
Dishonesty coverage for employees (\$100,000) Vote: Yes – 5 No – 0

APPROVAL: On the recommendation of the Superintendent, on a motion by P. Petty, seconded by A. Garbarino, the Board voted to approve the appointment of Mary Starring, CSE Chair, as Section 504 Compliance Officer for the 2017-2018 school year. Vote: Yes – 5 No – 0
Section 504 Compliance Officer

APPROVAL: On the recommendation of the Board President, on a motion by S. Evans, seconded by A. Garbarino, the Board voted to authorize the Superintendent to approve budgetary transfers up to \$5,000.00 Vote: Yes – 5 No – 0
Budgetary Transfers

APPROVAL: On the recommendation of the Board President, on a motion by A. Garbarino, seconded by P. Petty, the Board voted to authorize the Superintendent:
1) approve attendance at conferences, conventions, workshops;
2) approve field trips, etc.;
3) approve building use requests;
4) submit necessary applications for federally aided or specially aided projects or programs; and
5) approve pre-payments up to \$75,000. Vote: Yes – 5 No – 0

APPROVAL: On the recommendation of the Board President, on a motion by A. Garbarino, seconded by P. Petty, the Board voted to authorize the Superintendent to approve all policies and code of ethics in effect at end of 2016-2017 school year or until action of the Board changes or deletes such policies or codes. Vote: Yes – 5 No – 0
Authorize the Superintendent

APPROVAL: On the recommendation of the Board President, on a motion by A. Garbarino, seconded by S. Evans, the Board voted to authorize the Superintendent to evaluate, accept, and use Federal, State and Special funds for the development of projects which are intended to improve the district's educational programs. Vote: Yes – 5 No – 0
Authorize the Superintendent

APPROVAL: On the recommendation of the Board President, on a motion by A. Garbarino, seconded by S. Evans, the Board voted to authorize the Superintendent to delegate authority to invest school district monies to the District Treasurer in accordance with sections 1604a and 1723a of the Education Law and other pertinent rules and regulations. Vote: Yes – 5 No – 0
District Treasurer
Invest School District Monies

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- APPROVAL:
Authorize Treasurer On the recommendation of the Superintendent, on a motion by S. Evans, seconded by P. Petty, the Board voted to authorize the Treasurer to loan from the General Fund to the Cafeteria, Special, Federal Funds, Trust and Agency only such funds as are necessary to pay current payrolls and warrants until revenues are received for those respective funds. Vote: Yes – 5 No – 0
- APPROVAL:
Authorize Treasurer On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by S. Evans, the Board voted to authorize the Treasurer to sign checks for disbursement of all funds of the Town of Webb UFSD Board of Education during the 2017-2018 school year. Vote: Yes – 5 No – 0
- APPROVAL:
Mileage Reimbursement Rate On the recommendation of the Superintendent, on a motion by S. Evans, seconded by P. Petty, the Board voted to approve the mileage reimbursement rate at the current federal rate. Vote: Yes – 5 No – 0
- APPROVAL:
BOCES Service Request On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by S. Evans, the board voted to approve the Jefferson-Lewis BOCES Service Contracts for 2017-2018 school year. Vote: Yes – 5 No – 0
- APPROVAL:
St. Lawrence/Lewis Co-op. Programs On the recommendation of the Board President, on a motion by A. Garbarino, seconded by S. Evans, the Board voted to authorize the Superintendent to approve the St. Lawrence/Lewis Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2017-2018 school year. Vote: Yes – 5 No – 0
- APPROVAL:
Authorize Treasurer On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by S. Evans, the Board voted to authorize the Treasurer to make payments in advance of Board approval of the claims for public utility services, postage, freight, express charges (1724 of Education Law), travel accommodations, insurance, void/lost checks, field trips, conferences, and licensing. Vote: Yes – 5 No – 0
- APPROVAL:
Public Hearing/Annual Meeting/Budget Vote On the recommendation of the Superintendent, on a motion by S. Evans, seconded by A. Garbarino, the Board voted to approve the Public Hearing on Tuesday, May 08, 2018 at 7:00 p.m. and the Annual Meeting/Budget Vote on Tuesday, May 15, 2018 from 2:00 - 9:00 p.m. Vote: Yes – 5 No – 0
- APPROVAL:
District Committees Motion made by A. Garbarino, seconded by P. Petty, the Board voted to approve the appointment of Board Members to the following District Committees:
- | | | |
|--|-----------------|----------------|
| Liaison: 2 members | A. Garbarino_ | J. Phaneuf |
| Course Credit: 2 members | A. Garbarino | S. Evans |
| Sick Bank: 2 members | A. Garbarino | P. Petty |
| Safety, Operations, & Maintenance/Transportation:
2 members | G. Hildebrandt_ | P. Petty |
| Jeff-Lewis School Boards Assoc. | | |
| Executive Committee Member: 1 member | | J. Phaeuf |
| Executive Committee Alt. Member: 1 member | | A. Garbarino |
| Legislative Liaison: 1 member | | G. Hildebrandt |
| Audit: 2 members | S. Evans | G. Hildebrandt |
| Extra Duty Advisory Committee: 1 member | | P. Petty |
| Town Board Liaison: 1 member | | S. Evans |
- Vote: Yes – 5 No – 0

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APPROVAL:
MINUTES REGULAR
BOE MEETING 6/20/17

On the recommendation of the Board President, on a motion by S. Evans, seconded by A. Garbarino, the Board voted to approve the minutes of the June 20, 2017 regular meeting.

Vote: Yes – 5 No – 0

APPROVAL:
WARRANTS & CLAIMS

On the recommendation Board President, on a motion by S. Evans, seconded by A. Garbarino, the Board voted to approve warrant and claims:

- #24 Fund A with 63 checks written for a total of \$113,032.56
- #22 Fund C with 6 checks written for a total of \$2090.39
- #25 Fund TA June PR with 27 checks written for a total of \$750,156.71

Vote: Yes – 5 No – 0

APPOINTMENT:
DIGNITY ACT
COORDINATOR

On the recommendation of the Superintendent, on a motion by P. Petty, seconded by A. Garbarino, the Board voted to approve the appointment of Kandis Griffin as the Dignity Act Coordinator for the 2017-2018 school-year.

Vote: Yes – 5 No – 0

APPROVAL:
DEPOSITOR OF
CAFETERIA FUNDS

On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by S. Evans, the Board voted to approve the appointment of Jessica Pashley as depositor of Cafeteria Funds/Deputy Treasurer for the School Lunch Fund for the 2017-2018 school year.

Vote: Yes – 5 No – 0

APPROVAL:
FREE/REDUCED PRICE
MEALS/MILK

On the recommendation of the Superintendent, on a motion by S. Evans, seconded by A. Garbarino, the Board voted to approve the Eligibility Guidelines for Free/Reduced Price Meals/Milk and other requirements listed in the June 2017 Memorandum from the Bureau of School Food Management.

Vote: Yes – 5 No – 0

CERTIFICATION:
2017 GRADUATES

On the recommendation of the Superintendent, on a motion by P. Petty, seconded by A. Garbarino, the Board voted to approve the resolution noted below as the district's official statement that the students who graduated in June 2017 met the district's graduation requirements.

RESOLVED: That upon the recommendation of the Superintendent, the list of June 2017 graduates from the Town of Webb UFSD are certified as a true and valid listing of those students who meet the district's graduation requirements and received diplomas on June 23, 2017.

Mickayla K. Abrial	Carter G. Kelly
Lexis C. Beal	Erik D. Knudsen
Bella M. Beck	Erik S. Lenci
Lauren R. Beckingham	Natasha L. Manktelow
Deanna M. Bigelow	Aaron J. Nerschook
Montana T. Burrell	Brandon M. Palmer
Alexandra R. DiOrio	Sydney E. Payne
Ashley N. Eisenhart	Laura M. Rubyor
Timothy T. Hulser	Robin D. Smith
Brendan Kelly	Shelby J. Townsend

Connor J. Ulrich

Vote: Yes – 5 No – 0

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APPROVAL: On the recommendation of the Superintendent, on a motion by S. Evans, seconded
FREE/REDUCED PRICE by A. Garbarino, the Board voted to approve the 2017-2018 School Lunch Prices:
2017-2018 SCHOOL LUNCH PRICES

BREAKFAST	K-5	6-12	Adult *plus tax*	
Meal Deal (Main, Fruit, Juice/Milk)	\$1.45	\$1.75	n/a	
Ala Carte				
Main Breakfast Only (Daily Special or Bagel or Cereal)	\$2.00	\$2.00	\$2.00	
Milk/Juice	\$0.50	\$0.50	\$0.75	
Extra Condiments (Cream Cheese, Peanut Butter, etc.)	\$0.50	\$0.50	\$0.50	
Fruit/Side Item	\$0.75	\$0.75	\$1.00	
Parfait w/granola	\$2.00	\$2.00	\$3.00	
LUNCH	K-5	6-8	9-12	Adult *plus tax*
Meal Deal (Main, Side(s), Juice/Milk)	\$1.95	\$2.50	\$2.60	n/a
2 nd Meal	\$2.50	\$3.00	\$3.00	n/a
Ala Carte				
Main Only	\$1.75	\$2.00	\$2.00	\$3.50
Milk/Juice	\$0.50	\$0.50	\$0.50	\$0.75
Hot Dog or PB & J	\$1.50	\$2.00	\$2.00	\$2.25
Fruit/Veggie/Side Item	\$0.75	\$0.75	\$0.75	\$1.00
Bread & Butter	\$0.50	\$0.50	\$0.50	\$0.50
Extra Condiments (ie Peanut Butter, salad dressing etc.)	\$0.50	\$0.50	\$0.50	\$0.50
Ice Cream	\$0.75	\$0.75	\$0.75	\$1.00
Vending Drink	\$1.50	\$1.50	\$1.50	\$1.50

Vote: Yes – 5 No – 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by S. Evans, seconded
SURROGATE PARENT by A. Garbarino, the Board voted to approve the Surrogate Parent to the Committee on
Special Education for 2017-2018: Susan Beck

Vote: Yes – 5 No – 0

APPOINTMENT: On the recommendation of the Superintendent, on a motion by S. Evans, seconded by
MEMBERS OF DISTRICT A. Garbarino, the Board voted to approve the members of the District
COMMITTEE ON SPECIAL, Committee on Special Education for 2017-2018:
EDUCATION, 2017-2018 Mary Starring School Psychologist/Chairperson/Local Education Agency Representative
Kandis Griffin Local education agency representative
Patti Gardner, Tracy Deis or Littlepage Hannah and/or Related Service Provider
General Education Teacher
Parent Representative - Janet Glasser and Sean Rice
Medical Services if specifically requested in writing 72 hours prior to the meeting by the parent of
the student or by a member of the school
Child’s regular education teacher
Related services teacher or other person with special knowledge of student, as needed.
The student with a disability, whenever appropriate
Child’s parent (parental relationship)
Other persons having knowledge or special expertise regarding the student

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APPOINTMENT:
MEMBERS OF DISTRICT
SUBCOMMITTEE ON
SPECIAL COMMITTEE
EDUCATION, 2017-2018

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by A. Garbarino, the Board voted to approve the members of the District Sub-Committee on Special Education for 2017-2018:
Mary Starring School Psychologist/Chairperson/Local Education Agency Representative
Kandis Griffin Local education agency representative
Patti Gardner, Tracy Deis or Littlepage Hannah and/or Related Service Provider
Student’s regular education teacher if in regular education
Child’s parent
Related services teacher or other person with special knowledge of student, as needed.
Student with a disability, whenever appropriate
Other persons having knowledge or special expertise regarding the student

Vote: Yes – 5 No – 0

APPOINTMENT:
2017-2018 CPSE MEMBERS

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by P. Petty, the Board voted to approve the members of the District Committee on Preschool Special Education in accordance with Chapter 243 of the Laws of 1989:
Mary Starring School Psychologist/Chairperson/Local Education Agency Representative
Kandis Griffin Local education agency representative
Patti Gardner, Tracy Deis or Littlepage Hannah and/or Related Service Provider
Parent Members – Janet Glasser and Sean Rice
Representative of municipality of child’s residence
Representative of Department of Health’s Early Intervention Program for child in transition from early intervention to preschool
Professional involved in evaluation or appropriate professional employed by school district.
Child’s parent
Regular education teacher of the child
Special educator/special education provider of child
Other persons having knowledge or special expertise regarding the student.

Vote: Yes – 5 No – 0

APPROVAL:
STILLWATER (RUDOLPH)
TRANSPORTATION

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by A. Garbarino, the board voted to approve a contract for the Stillwater transportation run to Big Moose Station with Jackie Rudolph for the 2017-2018 school year in the amount of \$32.15 per trip at a maximum of two trips per day.

Vote: Yes – 5 No – 0

APPROVAL:
SUB RATE OF PAY
EFFECTIVE 7/1/17

On the recommendation of the Superintendent, on a motion by S. Evans, seconded by A. Garbarino, the Board voted to approve the substitute rates of pay, effective July 1, 2017.

Substitute Rate of Pay

Bus Drivers	\$14.25/hour	
Teacher Aides	\$11.50/hour	
Custodian/Cleaner/Summer Cleaner/Cafeteria Worker	- \$10.50 hour	
Teacher substitute - NYS Certified	\$100/day	
Teacher substitute – non certified	\$85/day	
Nurse – RN	\$100/day	
Nurse – LPN	\$85/day	Vote: Yes – 5 No – 0

APPROVAL:
ADMINISTRATIVE REG.

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by A. Garbarino, the Board voted to approve the revision to Administrative Procedures 5310.01 –Substitute Pay Rates.

Vote: Yes – 5 No – 0

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APPROVAL:
APPOINTMENT
SUBSTITUTES 2017-2018

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by A. Garbarino, the Board voted to approve the following list of substitute teachers, teacher aides, nurses, bus drivers, custodian/cleaners, and cafeteria workers for 2017-2018:

<u>Teacher/Teacher Aide</u>	<u>Teacher Rate/Aide Rate</u>
Aris Bird	\$100 day/11.50 hour
Alison Albright	\$100 day/11.50 hour
Caitlyn Bailey	\$85 day/11.50 hour
Barbara Borwick	\$100 day/11.50 hour
Sarah Branch	\$85 day/11.50 hour
Alicia Burnett	\$85 day/11.50 hour
Jaclyn Durr	\$85 day/11.50 hour
Cheryl Fletcher	\$100 day/11.50 hour
Judith Foley	\$100 day/11.50 hour
Jason Fowler	\$85 day/11.50 hour
Thomas Greco	\$85 day/11.50 hour
Diane Gaige	\$100 day/11.50 hour
Maureen Heroux	\$100 day/11.50 hour
Leann Helmes	\$85 day/11.50 hour
Heather Hoffman	\$85 day/11.50 hour
Susan Huber	\$85 day/11.50 hour
Joanne Kelly	\$85 day/11.50 hour
Travis Kiefer	\$85 day/11.50 hour
Deborah Langworthy	\$100 day/11.50 hour
Ronald Leszyk	\$100 day/11.50 hour
Margaret Lind	\$100 day/11.50 hour
Margaret Morelli	\$100 day/11.50 hour
Kathleen Nahor	\$100 day/11.50 hour
Teri Perl	\$85 day/11.50 hour
Janine Phaneuf	\$85 day/11.50 hour
Jennifer Roberts	\$85 day/11.50 hour
Nancy Robert	\$85 day/11.50 hour
Philip Sanzone	\$100 day/11.50 hour
Erin Slegaitis	\$85 day/11.50 hour
Lourdes Smith	\$85 day/11.50 hour
Mona Todd	\$100 day/11.50 hour
Cathy Trevett	\$100 day/11.50 hour
Ashley Turner	\$85 day/11.50 hour
Jean Van Valkenburg	\$100 day/11.50 hour

<u>Teacher Aide</u>	<u>Rate of Pay</u>
Jane Tormey	\$11.50 hour
Jennifer Quinn	\$11.50/hour
Katie Smith	\$11.50 hour

<u>Nurse</u>	<u>Rate of Pay</u>
Jillian Ringwald-Dale	\$100/day

<u>Bus Driver</u>	<u>Rate of Pay</u>
John Abdo	\$14.25/hour
Tory Dunn	\$14.25/hour
Donald Farmer	\$14.25/hour
Terry Gonyea	\$14.25/hour
Ronald Leszyk	\$14.25/hour
Carol Mitchell	\$14.25/hour
Daniel Murdock	\$14.25/hour

<u>Custodian/Cleaner</u>	<u>Rate of Pay</u>
Jane Tormey	\$10.50/hour
John Abdo	\$10.50/hour

<u>Cafeteria Worker</u>	<u>Rate of Pay</u>
Barbara Borwick	\$10.50/hour
Jennifer Quinn	\$10.50/hour
Jane Tormey	\$10.50/hour

Vote: Yes – 5 No – 0

APPOINTMENT:
SUMMER REGENTS
PROCTORS

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by P. Petty, the Board voted to approve the following as August Regents Proctors at the rate of \$35.00 per clock hour, for review session, proctoring and correcting of exam as per TOWTA Contract:

Danielle Harmer	Todd Megan	Mark Johnston	Jed Kinney
Brad Donovan	Andrew Huntress	Karen Beck	Tracy Deis
Mary Starring			

Vote: Yes – 5 No – 0

APPROVAL:
CSE RECOMMENDATION

On the recommendation of the Committee on Special Education, on a motion by S. Evans, seconded by A. Garbarino, the Board voted to approve the authorization of funds to implement the special education programs and services consistent with such recommendations, as needed.

Vote: Yes – 5 No – 0

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APPROVAL:
STANDARD WORK DAY
RESOLUTION

On the recommendation of the Superintendent, on a motion by S. Evans, seconded by A. Garbarino, the Board voted to approve the following resolution:
BE IT RESOLVED, that the Town of Webb UFSD/location code 72101 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hours/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (y/n)	Days/Month (based on Record of Activities)
<u>Appointed Officials</u>					
District Treasurer	Jennifer Dunn	8	7/1/17-6/30/18	Y	20
District Clerk	Diane Kull	8	7/1/17-6/30/18	Y	20
District Tax Collector	Jessica Pashley	8	7/1/17-6/30/18	Y	20

Vote: Yes – 5 No – 0

ACCEPTANCE:
INTENT TO RETIRE

On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by P. Petty, the Board voted to accept the letter intent for purposes of retirement from Brad Donovan, Mathematics Teacher, effective June 30, 2018.

Vote: Yes – 5 No – 0

DECLARE SURPLUS:
TEXTBOOKS

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by P. Petty, the Board voted to approve and declare surplus the following items as surplus:

- 77 World History – Connections to Today textbooks – Prentice Hall/Simon & Schuster Education Group; ISBN 0-13-803271-8 copyright 1997.
- 40 maroon and white shorts
- 17 soccer uniforms

Vote: Yes – 5 No – 0

APPOINTMENT:
COACHES

On the recommendation of the Superintendent, on a motion by P. Petty, seconded by A. Garbarino, the Board voted to approve the following for the 2017-2018 school year as per the Instructional Staff Pay Schedule 2016 -2019:

Tanner Russell	Boys' Varsity Soccer	2 st year - \$3,216
Kerrin Ehrensbeck	Girls' Varsity Soccer	2 nd year - \$3,216
Alicia Burnett	Girls' JV Soccer	3 rd year - \$3,216
Tim Leach	Coed Cross-Country Running/Modified Cross Country Top/13 th	year - \$4,176

Vote: Yes – 5 No – 0

APPOINTMENT:
SUMMER CLEANER
DAVID EHRENSBECK

On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by S. Evans, the Board voted to approve the appointment of David Ehrensbeck as a summer cleaner at the rate of \$10.50 per hour, effective July 3, 2017.

Vote: Yes – 5 No – 0

APPOINTMENT:
SPANISH TEACHER
JESSIE DRESCH

On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by P. Petty, the Board voted to approve the following probationary appointment:

- (a) Name of appointee: Jessie Dresch
- (b) Tenure area: Spanish/Foreign Language Teacher
- (c) Date of commencement of probationary service: 9/1/17 (pending NYS Certification)
- (d) Expiration date of the appointment: tentative 8/31/21
(Subject to Education Law 3012- c & 3012-d)

(e) Certification status: out of state certification - Spanish 7-12 Compensation and benefits in accordance with step 4B + 42 \$50,060 of the current Instructional Staff Pay Schedule 2016-2019.

Vote: Yes – 5 No – 0

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APPOINTMENT:

EXTRA DUTY ADVISORS

On the recommendation of the Superintendent, on a motion by S. Evans, seconded by A. Garbarino, the board voted to approve the following list of 2017-2018 Homebase, Class & Club Advisors, as per current TOWTA Contract (2016-2019).

K-12 Homebase Teachers

Kindergarten	Hannah Payne	\$125
Grade 1	Karen Mitchell	\$125
Grade 2	Madeline Fenton	\$125
Grade 3	Gayle Ritz	\$125
Grade 4	Erin Burns	\$125
Grade 5	Jeremiah Best	\$125
Grade 6	Anne Phinney	\$43.75
	Timothy Leach	\$43.75
Grade 7	Tracy Deis	\$43.75
	Mary Starring	\$43.75
Grade 8	Megan Pfeifer	\$43.75
	Karen Beck	\$43.75
	Jessica Brownsell	\$43.75
Grade 9	Todd Megan	\$43.75
	Diane Amos	\$43.75
	Jed Kinney	\$43.75
	Timothy Donovan	\$43.75
Grade 10	Jessie Dresch	\$43.75
	Brad Donovan	\$43.75
	Mark Johnston	\$43.75
Grade 11	Andrew Huntress	\$43.75
	Danielle Harmer	\$43.75
	G. Michael Cunningham	\$43.75
Grade 12	Patricia Gardner	\$43.75
	Nathan Smith	\$43.75
	Josef Kovalovsky	\$43.75
	Tracy Deis	\$200
	Megan Pfeifer	\$250
	Todd Megan	\$400
	Madeline Fenton	\$583
	TBA	\$610
	Patricia Gardner	\$400

GRADE/ADVISORS:

Grade 7	Tracy Deis	\$200
Grade 8	Megan Pfeifer	\$250
Grade 9	Todd Megan	\$400
Grade 10	Madeline Fenton	\$583
Grade 11	TBA	\$610
Grade 12	Patricia Gardner	\$400

YEARS SERVED

CLUB ADVISORS

3	Bronwen Keefer	Art Club	\$560
5	Danielle Harmer	Science Club	\$456
5	Andrew Huntress	Science Club	\$456
1	Jessie Dresch	Travel Club	\$681
7	Kandis Griffin	National Honor Society	\$681
4	Emily Herrmann	Stage Band	\$2,187
6	Jed Kinney	Student Council	\$2,419
15	Anne Phinney	Student Council Soc. Comm.	\$696
1	Tanner Russell	Varsity Club	\$681
11	Diane Amos	Key Club	\$2,491
2	Jed Kovalovsky	Drama Production	\$1,560
2	Patricia Gardner	Yearbook	\$2,107
3	Jennifer Dunn	Central Treasurer	\$1,260
1	Erin Burns	Lego WeDo 2.0 Club	(1 st year = 0 pay)

Vote: Yes – 5 No – 0

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APPROVAL:
BOARD POLICIES

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by P. Petty, the Board voted to approve the following Board Policies:

- 605.4 – School Bus Idling
- 605.5 – Bus Drills
- 605.6 – Homeless Transportation
- 605.7 – Guidance for Occasional Drivers

Vote: Yes – 5 No – 0

APPROVAL:
REVISED BOARD
POLICIES

On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by P. Petty, the Board voted to approve the revisions to the following Board Policies:

- 515. – Meal Charge Policy
- 701.1- Income: Local Taxes
- 702.1 - Insurance
- 705. – Accounts: Inventories
- 707. – Food Service Finance Policy

Vote: Yes – 5 No – 0

APPROVAL:
2017-2018 MENTOR

On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by S. Evans, the Board voted to approve the following as mentor for the 2017-2018 school year:

- Diane Amos as mentor to Jessie Dresch at the rate of \$500.

Vote: Yes – 5 No – 0

APPROVAL: 2017-2018
TRANSPORTATION
CONTRACT –RAQUETTE
LAKE UFSD

On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by P. Petty, the Board voted to authorize the Superintendent to execute the Inter-Municipal Cooperation Agreement for transportation services with Raquette Lake Union Free School District from July 1, 2017 – June 30, 2018 for \$25,000.

Vote: Yes – 5 No – 0

APPROVAL:
SEQRA –ROOF PROJECT

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by A. Garbarino, the Board voted to approve the SEQRA –Roof Project resolution:

WHEREAS, the Board of Education of the Town of Webb Union Free School District (the “Board”) has considered the effect upon the environment of the proposed work at:

Main Building, “Reconstruction”, SED Control #21-19-01-02-0-001-023

WHEREAS, the Board has received and reviewed the Scope of the Proposed Project prepared and submitted in connection with the Project, and has further received and considered the advice of its Architects and Engineers with regard to the environmental impact of the Project; now therefore

BE IT RESOLVED, by the Board of Education of the Town of Webb Union Free School District as follows:

1. The Board hereby determines in accordance with Article 8 (State Environmental Quality Review Act - SEQRA) of the Environmental Conservation Law that the Project is a Type II action which will not have a significant impact on the environment and is not subject to review under SEQRA.
2. The Project is hereby approved and the Superintendent of Schools and all officers and employees of the District are authorized and directed to perform all actions and execute all documents necessary or appropriate to obtain the necessary funding, complete the Project and to carry out the intent of this resolution.

Vote: Yes – 5 No – 0

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APPROVAL:
SEQRA –VOIP/PA PROJECT

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by A. Garbarino, the Board voted to approve the SEQRA –VOIP/PA Project resolution:

WHEREAS, the Board of Education of the Town of Webb Union Free School District (the “Board”) has considered the effect upon the environment of the proposed work at:

Main Building, “Reconstruction”, SED Control #21-19-01-02-0-001-024

WHEREAS, the Board has received and reviewed the Scope of the Proposed Project prepared and submitted in connection with the Project, and has further received and considered the advice of its Architects and Engineers with regard to the environmental impact of the Project; now therefore

BE IT RESOLVED, by the Board of Education of the Town of Webb Union Free School District as follows:

1. The Board hereby determines in accordance with Article 8 (State Environmental Quality Review Act - SEQRA) of the Environmental Conservation Law that the Project is a Type II action which will not have a significant impact on the environment and is not subject to review under SEQRA.
2. The Project is hereby approved and the Superintendent of Schools and all officers and employees of the District are authorized and directed to perform all actions and execute all documents necessary or appropriate to obtain the necessary funding, complete the Project and to carry out the intent of this resolution.

Vote: Yes – 5 No – 0

APPROVAL:
PROBATIONARY
APPOINTMENT

On the recommendation of the Superintendent, on a motion by S. Evans, seconded A. Garbarino, the Board voted to approve the probationary appointment of Katherine VanWie as Cook Manager at the salary of \$28,000, effective July 5, 2017.

Vote: Yes – 5 No – 0

APPROVAL: RESIDENCY
DETERMINATION
DESIGNEE

On the recommendation of the Superintendent, on a motion by A. Garbarino, seconded by S. Evans, the Board voted to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Town of Webb UFSD hereby designates Rex Germer as the representative of the District to make all determinations regarding the eligibility of students to enroll, on a tuition free basis, in the District. This designation affords Rex Germer all rights and responsibilities pursuant to Part 100.2 (y) of the regulations of the Commissioner of Education.

Vote: Yes – 5 No – 0

APPOINTMENT:
INCREASE IN HOURS
COOK – MARIE CANDEE

On the recommendation of the Superintendent, on a motion by S. Evans, seconded by A. Garbarino, the Board voted to approve the increase in work hours of Marie Candee as a Cook from 6.5 hours/per day to 8 hours/day at the rate of \$12.00 per hour, effective September 1, 2017.

Vote: Yes – 5 No – 0

APPROVAL:
STANDARD WORK DAY
RESOLUTION

On the recommendation of the Superintendent, on a motion by G. Hildebrant, seconded by P. Petty, the Board voted to approve the following resolution:

BE IT RESOLVED, that the Town of Webb UFSD/location code 72101 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

<u>Title</u>	<u>Standard Work Day (Hours/day)</u>
Cook	8

Vote: Yes – 5 No – 0

SUPERINTENDENT’S REPORT:

- We have traditionally used sub drivers most days that we are operating with students. We are anticipating a shortage of subs this coming year. When looking at our usage it includes covering of standard runs that could be assigned to drivers on a regular basis. I believe we should advertise for another potential full time driver with the anticipation of possibly creating a position for the upcoming school year as the runs get finalized and scheduled to help alleviate our reliance on sub drivers.
- Jim Nerschook, one of our parents that works for Par Technology Corporation, has secured donations to help the school move forward in offering the ability to interact with and use state of the art technology that is found in industry related to the rapidly growing sector called the Internet of Things. He has provided us with sensors and gateways that will produce live and relevant data for our students to use in many different ways. Quite honestly we have come up with a number of different possibilities and we haven’t even gotten them into the hands and minds of the students or educational staff yet. We will have a formal press release soon to acknowledge the generosity of the companies involved in getting us this technology and helping us to bring this technology to our students through the connections that Jim has facilitated. The possibilities are endless when our community works together to benefit our students to expose them to as much as we possibly can. By engaging them now we can spark their interest and help them reach their goals and well beyond in fields that don’t even exist yet.
- We have heard from the insurance company that they are only willing to pay the remainder of the \$15,000 flood coverage toward the suggested aux. gym floor replacement. This means there is just over \$2,000 to put toward this replacement. We have made contact with senior management who is looking further into this claim and what it should be classified as and what coverage it should fall under. Either way we need to make a decision on what we are doing to make repairs, replace or resurface the area. For this reason we should convene the O&M&T Committee to make a decision without yet having a truly “final” answer from the insurance company because the fact is something has to be done with the floor.

EXECUTIVE SESSION:

Motion made by G. Hildebrant, seconded by A. Garbarino, to enter into executive session at 8:12 p.m. to discuss the Superintendent’s contract, the TOWTA’s contract, the employment history of two particular CSEA members and the employment history of a particular teacher.

Vote: Yes – 5 No – 0

The Superintendent’s contract, the TOWTA’s contract, the employment history of two particular CSEA members and the employment history of a particular teacher were discussed; no action was taken.

RETURN TO REGULAR SESSION

Motion made by P. Petty, seconded by A. Garbarino, to return to regular session at 8:47 p.m.

Vote: Yes – 5 No – 0

ADJOURNMENT:

Motion made by G. Hildebrant, seconded by A. Garbarino, to adjourn the meeting at 8:47 p.m.

Vote: Yes – 5 No – 0

District Clerk