

SURVEILLANCE CAMERAS IN THE SCHOOL DISTRICT AND ON SCHOOL DISTRICT BUSES

It is the Board's responsibility to ensure the safety of the District's students, staff, facilities and property. While the board recognizes the importance of privacy, it has authorized the use of surveillance cameras on District property including in school buildings, school facilities, as well as on school buses, when necessary. These surveillance cameras will help assist the Board in maintaining the safety and welfare of the District's students, staff, property, and visitors, as well as deter theft, violence, and other criminal activities.

Further, surveillance cameras may only be placed in public or common areas, such as stairwells, hallways, cafeterias, parking lots, or playgrounds, and not in private areas such as locker rooms, bathrooms, or other areas in which individuals have a reasonable expectation of privacy.

Provision of Notice Regarding the Use of Surveillance Cameras

The District reserves the right to post signs regarding surveillance at entrances to the Town of Webb Union Free School District and its facilities and/or at major entrances to the same, notifying students, staff and the general public of the Town of Webb Union Free School District use of surveillance cameras.

Students and staff will receive additional notification, as appropriate, regarding the presence and use of surveillance cameras by the Town of Webb Union Free School District. Such notification may include, but not be limited to, publication on the Town of Webb Union Free School District calendar, in employee handbooks, in the student handbook/code of conduct, and placement on the Town of Webb Union Free School District website. Such notification does not preclude, as deemed appropriate by administration, discussing the use of surveillance cameras with staff and students to heighten their awareness regarding the presence of the cameras, and the Town of Webb Union Free School District desire to help foster a sense of security via its use of the same.

Other Surveillance Equipment

The Town of Webb Union Free School District reserves the right to deploy and use additional surveillance equipment, including but not limited to the use of Global Position System devices, otherwise known as GPS devices. The use of surveillance equipment other than the District's installed surveillance cameras shall require the approval of the Superintendent. GPS units may be deployed on any and all District vehicles.

Maintenance of Video Recordings

Any video surveillance recording in the schools, on school buses, or on school property, on tape, CD, or digitally, will be the sole property of the District, and stored as appropriate and necessary in its original form and in a secure location to avoid tampering and also to ensure its confidentiality in accordance with relevant law and regulations.

In addition, to the extent that any video images create student or personnel records, the District will comply with all applicable state and federal laws related to record retention, record maintenance, and record disclosure, including the Family Education Rights and Privacy Act ("FERPA").