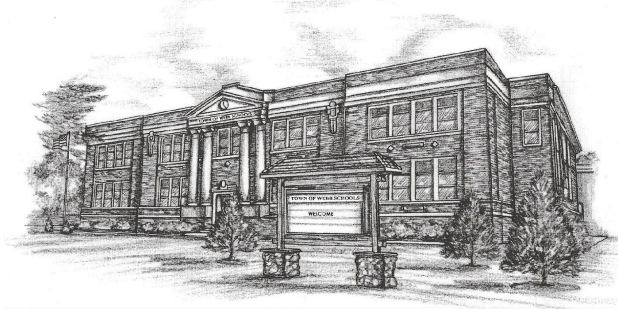


**TOWN OF WEBB UNION FREE SCHOOL DISTRICT**  
**3002 State Route 28, P.O. Box 38**  
**Old Forge, New York 13420**

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**DIANE KULL**  
District Clerk

**Telephone**  
**(315) 369-3222**  
**Fax: (315) 369-6216**  
**[www.towschool.org](http://www.towschool.org)**

March 16, 2020

Dear Parents/Guardians,

As our county schools work in partnership with the Herkimer County Public Health Department, the decision has been made to close school for students effective **Monday, March 16, 2020**.

While no Town of Webb UFSD resident has been diagnosed with COVID-19 at this time, we remain dedicated to executing preventative measures and social responsibility. We too, are concerned about the potential spread of the virus and its overall impact on the health and wellness of our larger community. We believe that having students at home instead of at school is a responsible decision.

The decision to close the Town of Webb UFSD for an extended period of time was incredibly difficult. We understand that closing our doors will impact families and that those same families depend on the consistency and predictability our school offers. In order to best ease any anxiety our families may be experiencing, our faculty and staff are focusing on ensuring that basic needs are met as well as the continuity of instruction.

**Curriculum/Continuity of Learning:**

Packet pick-up for grades Pre-K-5 and Chromebook or material pick-up for 6-12 will be available Tuesday and Wednesday March 17th and 18th from 8:00am-3:00pm. Please be sure to check in and out in the Main Office. Learning will focus on review of previously learned material for our students. During this closure teachers will continue packet/google classroom activities through the duration.

Instruments can be picked up from the band room so they can continue practicing at home.

**Contact with your child's teacher:**

Teachers in the district will be available by email or phone every day between 8:00am and 12:00pm starting today. The teacher will be available to answer questions and conference with you or your child depending on your needs. Work with your child's teacher if you need to schedule a specific time to talk on the phone. Please consider these times as remote "office hours". If you need your teacher's email, please contact the Main Office (315-369-3222 EXT 0) or check our website, [www.towschool.org](http://www.towschool.org).

**Food Service:**

Starting this week, we will be offering breakfast/lunch to all of our students. If you are someone who would like to participate in this offer please call 315-369-3222 EXT 2109 and leave a message with your child's name, and your phone number. If you **are not currently qualified** for Free or Reduced

meals, but you are concerned for your own food security, you can also call. If your financial situation has changed we can work with you to complete the necessary paperwork to apply. We will be sure we provide food services for you. We plan to begin meal service no later than Tuesday, March 17th and continue through Friday, April 3, 2020, the day prior to Spring Break.

**Medicine:**

Our school nurse will be available Tuesday, March 17th to assist the legal guardian in picking up any prescription your child has in school that they need access to during our extended closure. Please contact Nurse Boesche at 315-369-3222 EXT 2104 to set up a time to pick up the medication.

**Support:**

We understand that this may be a challenging time for some of our students. Our counseling team is ready and willing to support. Those of you who see outside counselors you should continue your appointments. Please contact the Main Office if you need the telephone number for the agency or counselor.

Throughout the next several weeks, we ask students not to congregate unnecessarily. Other than the pick-up of supplies and materials during this next week, students should not be at school for any reason. Pay attention to best practices to reduce your, and your child's exposure to COVID-19. While we are closed, please try to keep students engaged in learning! Please also be aware of continued communication with you from the district regarding academic progress.

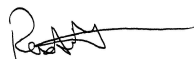
As a district, we will continue to work with our county and regional health agencies as well as State education officials. We will update you with information as it becomes available. Most importantly, we are here to support the families of the Town of Webb UFSD. Your health, safety, and education are our first priority. Thank you for your continued support and patience as we navigate this unprecedented situation.

In addition, New York has established a Novel Coronavirus Hotline, which can provide additional information. Call 1-888-364-3065 with questions or concerns about travel and symptoms. The district will continue to share information as it becomes available.

Please know that, as always, the health and safety of our students and staff is our highest priority, and we will remain vigilant in our efforts to help prevent the spread of this illness.

We thank you for your help and support during this ever changing situation and ask that you do your best to remain calm for your children, yourselves and for those around you. We will navigate this situation together and keep you informed along the way.

Sincerely,



Rex A. Germer

Superintendent

Town of Webb UFSD

PO Box 38, 3002 State Route 28

Old Forge, NY 13420

(315) 369-3222 ext. 2101 (315) 369-6217 (315) 244-7748 personal cell

*The mission of the Town of Webb UFSD, in collaboration with the community, is to foster academic excellence, create responsible citizens, and promote life-long learning.*